

CAVENDISH PARISH COUNCIL

The Role of Cavendish Parish Council in Dealing with Planning Applications

This document was adopted by Cavendish Parish Council at its meeting held on
9th January 2019

When a planning application is submitted to St Edmundsbury Borough Council, the Parish Council is routinely consulted.

Planning applications are discussed at regular meetings, or by the planning committee if they are received between meetings.

If the Parish Council or planning committee considers that an application will have an impact on neighbouring properties, it will notify the applicant and neighbours and invite them along to a regular Parish Council meeting to discuss the application with councillors during the open forum at the start of the meeting. This gives the councillors an opportunity to find out more about the application and how neighbouring residents feel about it. The Parish Council will listen to residents views and may ask questions about the application. The Parish Council will then decide on its response during the main meeting.

If the return date for comments is outside of the usual Parish Council meeting cycle, a site meeting can be organised and the applicant and neighbours asked if they would be available to discuss the application with the planning committee. This is usually sufficient to resolve any queries the committee may have. We would then make our response to St Edmundsbury and report at the next Parish Council meeting.

It is always a good idea for an applicant to engage with neighbours and the Parish Council, as possible problems can often be resolved at an early stage.

If you have any queries about planning applications, feel free to contact the Parish Clerk or speak to one of our Parish Councillors. The e-mail address for the Parish Clerk is CAVVPC@outlook.com or you can call on 01787 280943 during office hours.