

Minutes of Cavendish Parish Council Meeting on 13th November 2019

Meeting in the Garrett Room, Memorial Hall, on 13th November at 7.30

Attendees: Parish Councillors Malcolm Halliday, Shannon Craig, Annette Williamott, Ted Gittins, and Patricia Rudd. County Councillor Mary Evans, District Councillors Jim Meikle and Karen Richardson, Chris Turner (Clerk) and one member of the public.

Apologies- Cllr Rowe. Cllr Silver unavailable due to illness. DC Marion Rushbrook

Open Forum- Mention was made of cars parking on the pavements. Currently there is no law against this, but the government were/are to bring in legislation. It is only illegal in London. An article will be in the magazine penned by DC Jim Meikle. Request for a bottle bank at Long Melford end of the village. Currently the village receives a payment for the re-cycling of glass, and we are unlikely to get payment or permission for another. Spreading of grit from the grit bins located around the village can be done on the paths and roads. The grit is not for private drives. If you wish to grit your paths/road locally you can be covered by insurance, if you are injured, however you need to put your name forward as a volunteer, by email to the clerk at cavvpc@outlook.com

CC Mary Evans report - Mary apologised for not being present at our last meeting in August. The new re-cycling centre in Bury St Edmunds will be opened shortly. There is to be a review of the boundaries for County Council Wards in Suffolk following the review of the District Council Wards. Mary is being transferred from “Highways” to “Children’s services” including “skills” and there is to be a review of “Special Skills” to be carried out. The home to school transport policy is again being looked at following a number of problems that has arisen. Locally she has met with the Chairs of Clare, Stoke by Clare and Cavendish (Malcolm Halliday) to discuss the lorry ban along the A1092 for through traffic. There will be a temporary traffic order for 18months, put in force, limiting through traffic from Boyton End to Long Melford above a certain weight limit. This should reduce the number of heavy lorries travelling through the village. The initiative needs to be funded partly by the villages on the route, the three above. Total cost estimated at £25000, Mary will put in £8000 from her budget the balance of £17000 to be met by ourselves and the other two areas. This will need to be taken account of when we look at the precept for the next financial year. Our share estimated at about £3500.

DCs Jim Meikle and Karen Richardson’s Report- Jim has received complaints regarding parking on the pavements which did cause someone to fall. Not only pedestrians are being inconvenienced but parking of cars is by the bus stop opposite “The Bull”, which necessitates going onto the road to get onto the bus which has to stop in the middle of the road, and means the step up onto the bus is much higher which can be difficult for some. Other parking taking place on greensward by the roads is occurring at the junction of Peacocks Close and Peacocks Road. We are to write to the residents by the area concerned to advise them that such parking is not allowed. The “Hub” in Clare is now operating in the library, details are on the village notice board by the bus stop. Karen mentioned that following the last meeting Marion had dealt with the issues she was looking at. The grass/hedge cutting has been done and the clerk has had 2 meetings with the person responsible for these services, at the District Council. They are willing to help fund the Wildflower area if this becomes “live”

Meeting closed for the Parish Council meeting as follows:

1 - Minutes of last meeting on 18th September approved- Signed by Chair

2 - The clerk reported on matters that had been finalised since our last meeting- The Beech tree in the cemetery can now be felled. We are awaiting a quote from West Suffolk and will then decide which contractor to use. The trees in Devonshire House have now been cut back so the notice boards in the High Street are visible again. The hedge in the cemetery has now been cut and further work on clearing the cemetery and the area around the grave diggers hut has continued. A new gate has been put in the extension to the cemetery to avoid having to walk all through. The spoil in the cemetery is to be cleared. A number of other issues from the previous meeting are covered below in Item 4

3 - Financial Report - (1) The accounts for the last 2 months were presented to the Councillors for comment. The clerk did mention he had found an error from previous months as he had completed a Bank reconciliation and overall there was a discrepancy of 5p which it was agreed could be cleared by an adjustment. Councillor Williamott checked the figures against the Bank Account statement and signed the statement. Other than this the accounts were accepted and signed by the Chair. (2) A Finance Committee meeting took place on 10th October and the minutes circulated. The minutes were accepted and signed by the chair. There are a few matters arising which are covered below in the Chair's statement. (3) The precept for 2020/21 was discussed as to additional requirements for funding. Extra costs for Cavendish signs/ Traffic regulations/Grass cutting/Pond maintenance to be discussed at a precept meeting by the finance committee on 18th November

4 - Councillors Comments - Cllr. Gittins. He has been in touch with Suffolk CC re costs if we placed "Welcome to Cavendish" signs by Blacklands Hall and by the bridge at Pentlow bridge. We have been quoted £676.91 per sign and installation costs of between £700-£1000. He will look further into this. He also has been looking at "Wildflower" potential sites, and mentioned a few places depending on who owns the land. A consultation with villagers was deemed appropriate. Cllr. Rowe. Although not present he has sent a small report read out by the clerk. Pleased to see that the allotments appeared to be fully let. The cemetery which he is responsible for looks a lot better and the new gate was welcomed. Cllr Williamott who has been working on the plans for the cemetery extension brought the plan with her which included a couple of areas within it for the burial of ashes. The plot would be 1/3rd the size of a full plot, room to bury the ashes and place a plaque on it, like the area in the church. With the church being a closed graveyard, this is needed within the council cemetery. Costs of these plots were discussed and agreed at £50 for a resident of the village and £75 for non-residents.

5 - Chair's Report - Cllr Halliday. A wreath from the Parish Council was laid by the war memorial the previous weekend at the Remembrance Sunday Service. The Memorial Hall still needs additional work on the porch and rear gable. We have asked Mr Marjoram our contractor about timing, he is to contact the scaffolder as to when they can do the work. There are electrical wires which have to be covered. This still needs the car park to finish as well as internal redecorating. There has been a meeting with the pre-school group, and we are letting them use our storeroom for some of their equipment. Cllrs Halliday and Craig have reviewed the situation of the water flow to the pond. They have lifted and looked at the flow by Waver House and cleared some debris. Jet blasting of the pipe leading into the pond should clear the pipe and increase the flow. We are to propose to the householder that we would like to do this at 6 monthly intervals.

6 - Planning - Our revised policy will ensure all councillors will see the applications and able to comment. Councillors Halliday and Gittins are our current committee members for planning, however all councillors' views if any will be considered and discussed. The Council will in the future also reply to the planning authority on all applications even if we have "no comment". Cllr Gittins is to obtain a copy of West Suffolk's delegation agreement to ascertain how they deal with contentious applications. Since our previous meeting there have been a number of applications which have been considered: DC/19/1882 Devonshire House-Trees(Approved),DC/19/1892 The Greys Trees (Approved),DC/19/1941 Rawhide Trees(Approved),DC/19/2043 The Greys Trees(Approved),DC/19/2056 Peacocks Close, Extension. No comment, DC/19/2065 Charterhouse Trees No comment and DC/19/1455 The Nook Pending decision

7 - Planning continued. We have received from West Suffolk details of proposed sites for new development within the village (SHELAA). This includes the old site at the end of Nether Road which was in the old 2031 plan by St. Edmundsbury together with a new area, the field at the end of Peacocks Road, on the right-hand side after "Doray" called Blacklands field, part of Scotts Farm. We had not been told prior to receiving the proposal that this was part of the proposed development for the future. We have until 26th November to respond, Cllr Gittins to prepare a draft for agreement.

8 - Councils Policies - These have been circulated to all Councillors to ensure everything is in order. All in agreement and the council's policies for the following are now adopted and will be placed on the village website for all to see. These are for: Planning Policy, Access Request Policy, Electronic Communication and Social Media policy, Dealing with e mail correspondence, Local Code of Conduct for Members, Equal Opportunities Policy, Publication scheme on information available under the Freedom of Information Act 2000. Standing Orders and Financial Regulations were re-adopted so all could be done en bloc in the future.

Meeting finished at 9.30

Next meeting 8th January 2020 at The Memorial Hall 7.30.

CR Turner- Clerk

Below is a list of payments made by the Parish Council in the last 2 months:

DATE	TO WHOM	Chq No.	AMT
	Chubb Fire Adjustment	d/d	19.74
02/09/19	Haven Power adjusted	d/d	758.07
16/09/19	W Suffolk DC re Waste Hall	d/d	46.38
ditto	ditto re Allotments	d/d	23.19
17/09/19	Haven Power	d/d	219.45
18/09/19	MJ Maynard Hall Elec.	776	703.80
ditto	J Murcott Hall Cleaning	777	void
ditto	HMRC re Paye	778	348.80
ditto	Ladywell Acct re payroll	779	48.00
ditto	Maestro Tree Services	780	190.00
ditto	People & Design re Cem	781	58.22
ditto	Wave re Water rates Allot	782	47.29
ditto	D Kirkman Pay/Exps	783	239.85
ditto	Printer Ink	784	43.33
ditto	C.Turner Pay Sept	785	456.50
ditto	PFK Littlejohn Audit Fee	786	240.00
ditto	Wave re Water rates Hall	787	202.96
24/09/19	J Murcott Aug/Sept and costs	788	189.30
ditto	D Kirkman Inv 46/47	789	226.00
26/09/19	Chubb fire re hall	d/d	19.74
16/10/19	W Suffolk DC re Waste Hall	d/d	46.38
ditto	ditto re Allotments	d/d	23.19
ditto	Haven Power	d/d	0.00
22/10/19	W.Suffolk DC re elections	790	21.34
ditto	C Turner Pay Oct	791	456.50
ditto	D Kirkman Inv 48/49	792	226.00
Ditto	Steed Doe re Cem. Gates	793	220.00
26/10/10	Chubb Fire re hall	d/d	19.74
30/10/19	Wreath B Legion	794	30.00
ditto	J Murcott Hall Cleaning	795	90.25
ditto	D Kirkman Inv 50/1	796	226.00
	Total		5440.02