

Minutes of Parish Council Meeting held at the Memorial Hall, Garrett Room on Wednesday 10th July 2019 at 7.30

Attendees: Parish Councillors Malcolm Halliday, Shannon Craig, Ted Gittins, Danny Rowe
Annette Williamott, Rosemary Silver and Trish Rudd
Chris Turner (Clerk)
District Councillors Karen Richardson, Marion Rushbrook, and Jim Meikle
County Councillor Mary Evans
One member of public

Apologies: None

Open Forum- Comment was made regarding potholes in roads outside the village. Also an unused concrete post on the roadside in the village that appears surplus to requirements. Both Highway matters for Suffolk CC

District Councillors comments - Jim Meikle, who hadn't been present at our last meeting, introduced himself. He lives in the village and has done so for some years. Karen Richardson, who had been to our last meeting, mentioned the problems with the grass cutting especially in the cemetery and also the overflowing dog bins. She is to arrange a meeting with the responsible person at West Suffolk DC to go through our issues and discuss our requirements. She has been of assistance in the clearing of the dog bins which is back to normal with the bins being emptied weekly. Marion Rushbrooke mentioned the car parking review with responsibility being passed to the District Council from the police. Disappointed to see no police reports for the area. These can be obtained from the police website for Suffolk and can be broken down into areas.

County Councillors report - Locally there is to be a meeting to discuss "Rural policing", sometime in September, Mary will let us know. Countywide the County Council are to re-organise "Family Care" in respect of speech and language. They are to work with young mothers and also recruit more school nurses. There is no intention to close children's centres in Suffolk. Highway issues include new management of potholes with a smaller pothole now being filled in. They are not to cut verges except on major roads, this can be done by ourselves and the workers can be covered by the self-help scheme. There is no costings/agreement yet to the experimental traffic option of reducing the use of the main road by HGVs. Further information is awaited.

Meeting closed for Parish Council agenda.

1. Minutes of meeting of the 8th May 2019. These were accepted as a true record, and duly signed by the Chair. All in favour.
2. Outstanding Items - Clerk gave an update on outstanding matters. Still awaiting to hear from the Pamela Matthews Trust re financial help for hall renovations, The AGAR was back from our internal auditor with a few issues. The form has been forwarded onto our External Auditor and when this is returned there will be a meeting of the finance committee. The "Cavendish" signs for minor roads is still outstanding as is the shed in the cemetery. Tree in cemetery; we await permission to remove it. Code for hall to be changed.

3. Financial - The accounts for the 2 month period to the end of June were presented and examined. A few questions answered by the RFO (Clerk). All accepted the accounts were in order and signed off by Chair.
4. Grass Cutting- As mentioned above the council are unhappy with certain aspects of this and a meeting is being arranged with our contractor. The cemetery needs to be kept tidy.
5. Reports by Councillors-

Cllr Gittins (Planning) reported that there were no contentious applications in the last 2 months. He will review the matters of the Cavendish signs.

Cllr Rowe (Cemetery/Allotments). The cemetery extension hedge needs trimming, a job for our contractors, who have also failed to keep the cemetery tidy. Extra cuts may be needed. The allotments are in the main being kept in good order, there are a few not being used although three new tenants have agreed to take on ½ an allotment each. Still a few empty plots.

Cllr Williamott (Cemetery/Finance) A plan is being drawn up for the extension and it was felt that this included an area for the burial of ashes. This would be a much smaller plot and a price would need to be agreed. Everyone in favour. There is to be a new entrance to the extension along the top of the footpath between the school and cemetery, Cllr Silver would like to donate these in memory of her late husband, John.

Cllr Craig (Finance/Playarea etc). The three posts holding up the gravediggers shed in the cemetery need to be replaced. This was agreed and he was given the go ahead.

Cllr Silver (Footpaths) The broken steps in Water lane have now been fixed.

Cllr Rudd (Highways). Nothing to report
6. Chairman's Report - Cllr Halliday reported on the current position of the Memorial Hall. The Jubilee Room has now been painted and work completed in the childrens playarea. It all looks a lot better than previously. The front gable is also complete which leaves the rear gable outstanding, we wait to hear from Mr Marjoram with a starting date. The entrance lobby also needs work on it. Depending on finances internal redecoration would be ideal and the front car park needs to be re-laid. He mentioned he had received a request from the Community Council to waive our charges for use of the hall at "Open Gardens". After a discussion it was felt that this would be setting a precedent, and as such we would charge this year for Saturday only, and waive as a one off, Sunday's fee. The village magazine had included an article on the recent elections, which was factually incorrect and this is to be pointed out to them. He mentioned the Beech Tree in the cemetery, see above.
7. Management of the Hall - Keycode to be changed and regular users of the hall to be notified. It had been noticed that a number of people had details of the code, and were not hall users and our regular users need to be reminded that the code is for their use only
8. Cemetery Extension - Ashes Memorial Stones can be laid flat in the new ashes only area.
9. Wildflowers Area - Unsure where the best place for this. This item carried forward to next meeting to give Councillors time for reflection.
10. Village Pond - Worry that there seemed to be little or no water getting into the pond which means it will stagnate. Cllr. Craig has this in hand. We have been advised that the pond currently is in good order and no benefit will be felt by introducing barley straw or carp.

Meeting ended at 9.10

Next meeting Parish Council meeting on September 11th

Payments made to 31st August 2019

6/5/19	Marjoram, builders re Hall	745	3534.00
ditto	J Murcott re Hall April 19	746	115.20
ditto	D Kirkman Inv 26/27	747	128.56
14/5/19	Haven Power re hall elec	d/d	183.66
ditto	Waste-Hall	d/d	46.38
ditto	Waste-Allotment	d/d	23.19
20/5/19	C Turner Wages/Exps May	748	456.50
ditto	Stationery/Ink	748	40.78
ditto	D Kirkman Inv 28/29	749	221.44
ditto	Chubb Fire	750	185.45
ditto	Data Protection Office Sub	751	40.00
21/5/18	Chubb re Hall	d/d	17.42
14/6/19	Waste-Hall	d/d	46.38
ditto	Waste-Allotment	d/d	23.19
18/6/19	Haven Power re hall elec	d/d	171.91
19/6/19	D Kirkman Inv 30-34	752	422.64
ditto	Jacksons re Flowers	753	1196.04
ditto	Playarea at Hall	754	498.46
ditto	Playbark for hall	755	351.00
ditto	Church bell ropes	756	50.00
ditto	Donation- EACH	757	25.00
ditto	Jeanette Murcott Hall	758	106.49
ditto	Marjoram, builders re Hall	759	4701.52
ditto	HMRC re PAYE	760	328.80
ditto	C Turner Wages/Exps	761	498.10
26/6/19	SALC Audit fee	762	270.00
ditto	D Kirkman Inv 35	763	113.00
28/6/19	Chubb re hall	d/d	17.42
	Total		13812.44