



CAVENDISH PARISH COUNCIL
Parish Clerk-C R Turner
Hazelmere, High Street
Cavendish, Suffolk CO10 8AZ

Phone 07814 246204. Email: cavvpc@outlook.com

Minutes of Cavendish Parish Council Meeting held on 11th November 2020

Meeting held remotely via Microsoft Teams, commenced at 7.30pm

Attendees: Parish Councillors; Malcolm Halliday (Chair), Shannon Craig, Annette Williamott, Ted Gittins, Danny Rowe and Patricia Rudd.
District Councillors; Karen Richardson, Marion Rushbrook and Jim Meikle.
Chris Turner (Clerk), Mark Freeman and one member of the public.
County Councillor; Mary Evans.

The meeting opened with the Chair welcoming those present.

Open Forum –

CC Mary Evans report - See attached

In addition, Mary wanted to add further comments regarding traffic, speeding etc. The initiative whereby lorries who travel between Baythorn End and Long Melford without stopping is being held up by the need to ensure the companies who use the route are aware of the regulations. Essex CC as well as Suffolk Cc are involved in the planning work being undertaken. Mary has received some communication from residents of the village on the speeding problem and monitoring speeds. Average speed cameras will not work as there are roads leading from the A1092 into residential areas, they only work if the route is uninterrupted. Suffolk CC are waiting to hear from the police about ANPR (Number plate recognition) cameras, which we may be able to get.

District Councillors reports - See attached

Cllr Gittins thanked the 3 Councillors for their grant towards costs of the wildflower area.
Cllr Meikle apologised that he was unable to help with the pond restoration.

Parishioner's Comments/Questions

One question only regarding ongoing maintenance costs for the Wildflower area. Currently the area is cut by West Suffolk DC under their maintenance programme, the new area will require little additional maintenance and would be covered by costs we already incur for grass/trees etc.

Meeting closed for the Parish Council meeting at 19.52pm as follows:

1. There has been a Councillor vacancy for some time. An application had been received from Mark Freeman and he was duly co-opted onto the council. He has lived here since 2017 with his family with 2 children at the local school. He is interested in sorting out the speeding issues within the village, amongst others. He signed the appropriate document which will need to be lodged with W Suffolk with another form on “interests” etc. He was welcomed to the Council who are now up to full strength of 7 Councillors.

2. Minutes of last meeting on 9th September 2020 were approved - Signed by Chair

3. Clerks comments – Maestro tree services have finished work on the trees in the cemetery and on the village green. They also helped with the pond restoration. Cllr Williamott and the clerk have yet to complete the revised rules for the cemetery including the extension. The pavement alongside the A1092 from the lodge to Mill Lane was cut back by David Kirkman and by Jamie Bawden. Extra work is still needed, and it has been reported to Highways.

4. Financial Report-

i) The two-month financial report to 31st October was accepted, accounts signed by the Chair. The accounts accompany the minutes and show that the bank balance as at 31/10 is £36687.15, net of earmarked funds £29290. There is a delay in receiving further funds promised which should be sorted by the 31st December.

ii) The precept will need to be calculated for the next financial year beginning 1st April 2021 and a finance committee meeting will be set before then. Additional costs may be needed for the continuing maintenance of the cemetery.

5. Reports by Councillors-

Cllr Rowe reported that the allotments were in good order with most being worked on. There are a few which were sub-standard, but this is because of the death of one of the tenants. The 2 allotments have/are being re-allocated. The cemetery perhaps needs another cut before the new year, clerk to chase contractor. The footpaths are in good condition generally, one with steps down to Water Lane has been repaired.

Cllr Williamott is sourcing 2 trees for the cemetery, one in memory of Rosemary Silver, the other to replace a tree that had to be felled in the cemetery. These will be planted shortly.

6. Report by Parish Council Chair- Due to Covid19 and the lockdown we have once again had to close the Memorial Hall to lettings. The code number for the keylock has also been changed. Hope is that it will reopen in first week of December.

7. Planning Issues- Everyone was happy with the planning policy that was set last year and this was re-adopted. There were no contentious on the applications received since the last meeting, mainly tree management issues. Schedule accompanies these minutes. There is a deadline in December for comments on the consultation of the local plan. Cllr Gittins has been looking at it and is hopeful that he will be in a position to summarise the document in the next couple of weeks. He will have a meeting with the Chair and a further meeting with the Council will be arranged to agree our comments. Currently the plan still includes the two sites chosen for potential housing under the 2031 plan and SHELLA, both of which we are unhappy with for a number of reasons.

8. Wildflower Area update- Following the comments received, this has now been reduced to a smaller area. We have yet to make good the area that was originally chosen, awaiting quotes. It may be that it will need to be re-seeded. The pond requires more work, and we are hopeful in

getting back the volunteers who helped originally. There is an issue with the lay-by that has been cleared, which is for passing traffic and not for parking. A “No Parking” sign is required.

9. Correspondence etc.- Letter from Speedwatch re letter and cleaning of Hi Viz jackets. To go ahead. Comment about the 30MPH sign at the end of Peacocks Road. This restriction should be pushed further up the road to encompass all the properties. It is a Class C road and needs a “road narrowing” sign. Letter received re the orchard in Orchard Close. A request made for a sign showing people where it is situated. It was decided not to go ahead with this as it was felt villagers knew where it is situated and if not could easily find out, and there was no need to advertise it for non-residents of the village. We are to look at whether other trees in the area needed pollarding.

10. Housing Survey- As agreed at two EGMs on the subject held on 23rd September and 2nd October, at this juncture we are not to go ahead with this. The two meetings minutes were confirmed as in order and signed by Chair.

11. Mirror in Water Lane- Where the footpath ends and the steps to the road are located, it was felt that this was a dangerous place to step into the road as the traffic cannot be seen. Cllr Rowe has located a mirror which can be strategically placed so pedestrians can see whether the road is clear. It was accepted that the area was an “accident waiting”.

12. We have received a request for the rural coffee caravan to use the hall carpark and Memorial Hall. This was agreed and they could use the hall free of charge for the monthly visit for a 3-month period.

Meeting finished at 8.45

Next meeting 13th January 2021

CR Turner- Clerk

BANK ACCOUNT PAYMENTS							TO					31st October 2020				
DATE	TO WHOM	Chq No.	AMT	ADMIN	MISC Other	CEM ALLOT	STCLEAN MAINT	GRASS HALL MAINT	HALL SERV	VAT	S127					
16/09/20	W Suffolk DC re Allot waste	d/d	23.43			23.43										
ditto	ditto	d/d	7.06			7.06										
ditto	ditto re cemetery waste	d/d	25.74			25.74										
ditto	ditto re Memorial Hall waste	d/d	66.93						66.93							
17/09/20	D Kirkman Inv 44/45		880				257.05									
ditto	J Murcott Hall cleaning Aug		881						86.49							
ditto	Maestro Tree Svcs		882			470.00		460.00							50.00	
ditto	Cavendish Bowls Club		883													
ditto	Emorsgate Seedsre Wildflo		884		358.40					14.34						
ditto	C Turner Sept 20		885													
ditto	HMRC re PAYE		886													
18/09/20	Sand for Wildflower area		887		24.00											
23/09/20	Speedwatch Exps		888		9.78											
ditto	Covid 19 exps/PC Goods		889		123.47											
01/10/20	D Kirkman Inv 46/47		890				232.00									
28/09/20	Chubb F & S Hall	d/d														
05/10/20	J Murcott Hall cleaning Sep		891						16.45					3.29		
ditto	Glasdon Uk Ltd re bags etc		892						86.00							
ditto	Wave re Allotments		893												30.92	
ditto	Stamps/Stationery		894													
16/10/20	W Suffolk DC re Allot waste	d/d	23.43			23.43										
ditto	ditto	d/d	7.06			7.06										
ditto	ditto re cemetery waste	d/d	25.74			25.74										

M. M. M. M. M.

BANK ACCOUNT RECEIPTS			TO	31st October 2020						
DATE	SOURCE	AMT	ADMIN	CEM	ALLOTS	OTHER	HALL BOOK	HALL OTHER	VAT	
01/09/20	Hall Rental-Badminton	7.50					7.50			
07/09/20	ditto	7.50					7.50			
15/09/20	ditto	7.50					7.50			
17/09/20	ditto Cash	20.00					20.00			
ditto	Ashes Buriel re Clark	35.00		35.00						
ditto	Plot and Buriel Fitzgerald	250.00		250.00						
23/09/20	Hall Rental-Badminton	20.00					20.00			
01/10/20	Hall Rental Chair classes	20.00					20.00			
25/09/20	Hall Rental-Badminton	7.50					7.50			
30/09/20	Gainsborough Hall Rent	140.00					140.00			
01/10/20	Hall Rental-Badminton	7.50					7.50			
06/10/20	Openreach wayleaves	32.80	32.80							
08/10/20	Allotment rent Plot2a	17.50			17.50					
12/10/20	ditto re Plot 4	35.00			35.00					
ditto	ditto re Plot7	35.00			35.00					
14/10/20	ditto re Plot 5	35.00			35.00					
15/10/20	ditto re Plot 20 Chq	10.00			10.00					
ditto	ditto plots 11, 12, 13, 14 chq	75.00			75.00					
ditto	ditto plots 15/19/22b	65.00			65.00					
ditto	ditto re Plot 11a	10.00			10.00					
19/10/20	ditto re Plot 8	17.50			17.50					
08/10/20	Hall Rental-Badminton	7.50					7.50			
22/10/20	Allotment rent Plot 26 chq	20.00			20.00					
ditto	ditto re Plot 23/25 chq	29.00			29.00					

M. McArthur

**Response by Cavendish Parish Council
to West Suffolk Council Planning Applications – November 2020**

DC/20/1648/TPO – TPO 259 Tree preservation order – St Marys Church – Pine, various branch removal and trimming

No Objection. No comment made.

DC/20/1757/TCA – Trees in a conservation area – Stour View House, Poole St – Ash and Yew crown reductions

No Objection. No comment made.

DC/20/1762/TCA – Trees in a Conservation Area – 4 Bridge Cottages, Lower Street – Fell one Crab Apple Tree.

No Objection. No comment made.

DC/20/1768/TCA – Trees in a Conservation Area – The Cottage, Lower Street – Pollard 2 Willows

No Objection. No comment made.

DC/20/1805/TCA – Trees in a Conservation area – Cavendish C of E School, The Green – Lime crown reduction

No Objection. No comment made.

C R Turner – Parish Clerk

Below is my report

I will give a verbal update on the A1092 at the meeting on speeding/lorries etc

I think we are all worried and saddened to find ourselves going in a new lockdown. It is different from the spring: childcare centres and nurseries, schools, colleges and universities and libraries will stay open. The household waste recycling centres will stay open too – but do remember you need to book your visit. Outdoor playgrounds will stay open as well.

Before the new lockdown started, our Suffolk Director of Public Health were advised that the increasing infection rates in west Suffolk had indicated that without lockdown we would have been heading into a higher Covid Control Tier.

Our aim now is to work at keeping people safe and well throughout the next 4 weeks so that when lockdown is lifted, Suffolk stays in the lowest control tier so we can get our businesses back on track.

Support during lockdown for residents in need:

The Suffolk Support and Advice Line has been set up to help people struggling financially. It can help with debt advice, budgeting, mortgage, rent or credit card problems and employment queries. The number is 0800 068 3131 and is manned Monday to Friday 9am to 5pm. People can also go to: <https://www.suffolk.gov.uk/coronavirus-covid-19/suffolk-advice-and-support-service/>

Through this advice line, residents can be helped financially by our Local Welfare Assistance Scheme that funds supermarket, food and fuel vouchers; school uniforms; essential furniture items; white goods; and oil heating refills.

We have also re-established the Home But Not Alone phone number for the most vulnerable needing help with food and prescriptions etc - **0800 068 3131** and open from 9am to 5pm Monday to Friday.

Councils in Suffolk are helping administer a Government scheme to provide financial help to those on low incomes and benefits who must self-isolate. Details about the Test and Trace Support Payments, and how to apply, can be found on District and Borough Council websites.

If you have been contacted by NHS Test and Trace and told to self-isolate, you are under a legal obligation to do so, and could be eligible for a £500 Test and Trace Support Payment.

Those who are eligible will need to meet all the following criteria:

- Told to self-isolate by NHS Test and Trace.
- Employed or self-employed.
- Cannot work from home and will lose income as a result.
- Currently receiving at least one of the following benefits: Universal Credit; Working Tax Credit; income-based Employment and Support Allowance; income-based Jobseeker's Allowance; Income Support; Housing Benefit; and/or Pension Credit.

Applications are made for one person only and any further applications within the same household must be made by each individual. Payments are subject to tax but not National Insurance. People must make the application within 14 days of the last day of their NHS test and trace self-isolation period.

Applicants should ensure that they have the below information available before starting the

application:

- NI number
- 8-digit test and trace ID number
- Recent bank statement, proof of self-employment, or wage slips.

Testing

If asked to do so by Test and Trace, you must self-isolate by law. Failure to do so will mean you are no longer eligible for the payment and steps will be made to recover the funds.

Please visit the [NHS Test and Trace](#) website for more details of the NHS Test and Trace self-isolation requirements for those:

- Testing positive
- Those who have been in contact with someone who has tested positive and now has been told to self-isolate by NHS Test and Trace.

Visit our District Council websites for details on how to apply for the £500 Test and Trace Support Payment:

- West Suffolk Council www.westsuffolk.gov.uk

Staying active

A rallying cry for people to remain active during the latest national restrictions has been issued by Cllr Graham Newman, the new Chairman of Suffolk County Council, in his first public statement as civic head for the organisation. "I know people are, understandably, concerned and anxious at the prospect of more national restrictions and with the onset of colder weather and darker nights the idea of being active can be daunting.

"However, I would encourage everyone, if they can, to be as active as possible over the autumn and winter months. Being active is good for both your physical and mental health and can be a great antidote to the way we're all feeling, at the moment." Cllr Newman is particularly keen to highlight the resources available through the Keep Moving Suffolk campaign as an important source of information and advice.

The Keep Moving Suffolk campaign can be found at www.KeepMovingSuffolk.com and includes details and links to the Love to Ride initiative.

Suffolk's natural environment is getting an investment for tree-planting, restoring hedgerows, and improving roadside verges for wildlife. £228,000 from the Suffolk 2020 Fund will enable Suffolk County Council to enhance its work to protect and encourage biodiversity in the county. The authority will do this through a number of new schemes, as well as building on existing work.

Working with The Woodland Trust, Suffolk Tree Wardens, landowners, and county farm tenants, the funding will support the planting of around 100,000 trees, including replanting hedgerows in suitable locations across Suffolk over the next 18 months. It will also help establish around 10 community tree nurseries, which will support more planting in years to come. Local volunteers will be supported to collect seeds, set up nursery beds and grow trees in their communities.

The funding will also be used to trial better ways to manage roadside verges for wildlife. This includes exploring the use of new technology and cutting techniques, as well as developing new partnerships with parishes and landowners. The funding will help expand the existing Roadside Nature Reserve network managed by the council with the help of volunteers, seeing a 25% increase in the overall length of verges managed for wildlife.

We are looking to establish healing woods in memory of people who died in the pandemic – there is a survey asking residents their views on how the woods should be developed –

do please have your say:

The survey will run online until 25 November. The council will then collate and publish the results with a plan for the next steps.

[Visit the website here to take part in the survey.](#)

14 October marked the launch of Adopt East, a regional adoption agency which has been established to recruit adopters across the East of England.

Adopt East will work across local authorities in Southend, Thurrock, Essex, Suffolk, Norfolk, Hertfordshire, Bedford and Luton to find families for children who are waiting to find their forever home. Adoptionplus, Barnardo's, and Adoption UK are also part of the partnership.

The Adopt East alliance will deliver the highest quality adoption service to children and families throughout the region by bringing together the expertise and skills of all its partners. The scale of the organisation means that adopters will have access to a larger number of children waiting for adoption. This will help partners to match children with the right family for them, at the earliest opportunity.

Adopt East is committed to providing good quality adoption support services to support all families with their adoption journey. To find out more about the Adopt East Alliance [visit the Adopt East website.](#)

Joint Report from Karen Richardson and Marion Rushbrook

Here is a brief outline from us, if you require more information please let us know

Town markets to stay open for essential items during lockdown

Stalls selling food and essential items will stay open on weekly markets in west Suffolk during lockdown. They may also be able to trade other goods – depending on government clarification over essential items.

Regular farmers market in Bury St Edmunds and Clare, would continue with stalls selling essential goods identified in government rules. The council continue to encourage residents to carry on shopping local and supporting our markets.”

Home, But Not Alone phonenumber goes live again

A promotional poster for the 'Home, But Not Alone' service. The top section has a white background with the title 'HOME, BUT NOT ALONE' in large blue letters, and the subtitle 'Connecting volunteers and vulnerable people in Suffolk' in smaller grey text. The bottom section has an orange background with the text 'Need help from a volunteer?' in white, followed by a green box containing the phone number 'Call: 0800 876 6926'. Below this, it lists 'Kind of things a volunteer might help with:' followed by three bullet points: 'Collecting essential groceries or medicines', 'Give you a call if you're feeling lonely or would just like a chat', and 'Check in on elderly or vulnerable family members or neighbours'. The hashtag '#Covid19Suffolk' is in the bottom right corner.

HOME, BUT NOT ALONE
Connecting volunteers and vulnerable people in Suffolk

Need help from a volunteer?

Call: 0800 876 6926

Kind of things a volunteer might help with:

- ▶ Collecting essential groceries or medicines
- ▶ Give you a call if you're feeling lonely or would just like a chat
- ▶ Check in on elderly or vulnerable family members or neighbours

#Covid19Suffolk

The Home, But Not Alone free phonenumber was launched on 3 November, which supports vulnerable people in our communities who may be struggling with the impact of coronavirus, was paused in August because of low demand and the lifting of COVID restrictions. However, in light of Thursday's national lockdown (5 November), the service is now up and running again.

During the last lockdown the phonenumber helped thousands of people and families, who often didn't have a network of family or friends to call upon, access emergency support such as food and medicine deliveries and befriending schemes.

The telephone number is **freephone 0800 876 6926** and will be staffed from 9am to 5pm Monday to Friday.

This Home, But Not Alone phonenumber compliments The Suffolk Advice and Support Service phonenumber (0800 068 3131) which helps those with debt, benefits employment or housing worries. This phonenumber, also delivered by the Collaborative Communities COVID-19 Board, is staffed by the Citizens Advice Suffolk Alliance, which includes the eight Citizens Advice Bureaus across Suffolk, and Anglia Care Trust and Ipswich Housing Action Group. Call handlers use resources and

information from across many Suffolk organisations and specialist providers, which can be tailored to individual needs.

Businesses forced to close offered further grant funding from West Suffolk Council

Businesses in West Suffolk that have had to close due to the new national restrictions could be eligible for grant from a multi-million pound fund.

The council has been given an allocation of £2.9million to pay out to businesses in the district and will be paid as one-off grants to cover a 28 day period.

West Suffolk Council is asking businesses to complete a claim form online:

www.westsuffolk.gov.uk/coronavirus/business-support/localrestrictionsbusinesssupportgrant.cfm

This week the Council have started to email stakeholders to get messages out to their businesses encouraging them to apply.

COVID-19 advice

On Monday 12 October West Suffolk Council (WSC) working with all of Suffolk District Councils launched a campaign to get COVID-19 advice to businesses on protecting staff and customers. They will be talking and visiting sites in Suffolk, they know many businesses will already have the correct measures in place by that others may welcome a bit more help.

Report to Cavendish Parish Council.

Council	Cavendish	Date:	11 th Nov 2020
Councillor	Jim Meikle, Independent, Clare, Hundon & Kedington Ward.		
1	<p>ATTENDANCE & ONTRIBUTION.</p> <p>Please accept my apologies for meetings that I have missed and issues and projects I said I would support or attend over the last few weeks. As some of you may know I have undergone a major operation and I'm currently in a rehab recovering from that. Henry hub I have the opportunity to try and catch up on some of the issues there's a left behind and remotely attend meetings. However, I'm afraid this report movie rather be rest of detail due to that absence. May I also apologise for any grammatical errors in this report I find it easier at the moment to detect through a headset. Unfortunately Microsoft software is not compatible with a Scottish accent and therefore I might miss the occasional head off when I'm checking the text.</p> <p>Coronavirus Pandemic.</p> <p>It is really disappointing that we have had to enter into lockdown 2 and had to</p>		

reinstate measures to look after the vulnerable I know she find themselves in need in our community. I would like to pay tribute to the Cavendish Covid response team and community shop volunteers for once again taking up the mantle to help support the community beyond their normal service.

Can I just ask members once again to support the protection messages issued by Suffolk public health and to remind those that may need reminding 2 maintain social distance wear masks and shield themselves should I think it necessary .

Also just to remind members that food parcels can be immediately accessed through the response group from the Claire response group who holds the stock for the rich organisation prescription support and more details items can be obtained from Suffolk foundation who's contact details the Cavendish response group have. Infection rates in this area have remained very low however it's important to remember we have a large number of key workers live in the community who regularly come in contact with the disease therefore the protection measures the of repeated above really are necessary in the village we are not immune .



T: 01440 712950

Immediate help can be obtained from REACH by telephoning. They will respond and activate help, food essential supplies either directly or through local groups.



T: 01787 277 743



It was great to hear that the mobile post office launched today alongside the Community Shop. I am told it was well received and busy throughout its visit. If we can build a demand case or identify a specific need on a particular day happy to lobby the post office for increased visits. Please remember that Clare Post office is also operating normally throughout the lockdown. Help to access its services is available if you are shielding.



Families & Communities:

the home but not a loan scheme have been reinstated and the council have confirmed that any request for assistance will be routed once more through the Cavendish response team unless it's over a serious or complex nature in which case a dedicated safeguarding officer in West Suffolk council will pick up the case I'm process it through the very support services that are now in place in the district and County Council . The service will operate for 28 days I will be reviewed in line with the outcome of lockdown 2 in terms of infection rates and they need to either take father protective action or not.

Local Plan:

The next stage of consultation of the local plan is currently being undertaken and as the Parish council you have been asked to view the plans and comment upon them as you feel appropriate. How you wish to see the village develop or not is a matter for the Parish Council. I have a view in terms of the village itself and the A1092 Corridor as a whole. I have attached a summary of that viewpoint I would be grateful for your opinions upon that position either directly to me or via the chair. Should the PC members take a different point of view then that of course is the position I will support to WSC

Affordable Housing:

The council is seeking options for what is known as Exceptional Housing Schemes in some the villages. These are small schemes of affordable houses for subsidised purchase, part buy/rent and rent. They are generally built on the edge of the development envelop attached to another existing scheme. I have discussed the scheme with Chair. Whilst such developments don't increase the precept, they bring expand spending into he community.

Rural Task Force:

The rural task force objectives have been published and I am continuing to work with the portfolio holder and officers on initiatives that might benefit our A1092 corridor. I will keep you advised of what might transpire.

Council finances:

In general terms the council has spent government allocations on the pandemic response, plus a surplus that we are awaiting allocation of from government. However, nationally councils are struggling and the Local Government Association are pressing government for full settlement and more to restore stability to local government finances.

Meanwhile within the current budget the council is pressing on with commitments to boosting our economy that have already been started. Briefing tomorrow by the Director Finance on the state of the Councils financial position. I shall try and attend and report back on the outlook at the next t meeting.



Localism Succeeds Again:

Along with college parents, key and NHS workers I have lobbied Stagecoach Bus East and we have been able to have restored the axed week day daily express service into Cambridge resuming tomorrow. The X13 servicetimetable is available on the companies website <https://tiskon-maps-stagecoachbus.s3.amazonaws.com/Timetables/East/COVID19/06.09.2020/13%20-%2006.09.2020.pdf>

Departs Clare at 06:52,
The Red Lion at 07:01.
Arrives Addenbrookes – 08:05.
City Centre : 08:20.

Returns:
Dep. City Centre 16:15.
Dep. Addenbrookes 16:30
Return Stoke by Clare – 1720.

The service is designed to support 6th form college use but also timed for key workers start and finish times. The service can avoid the jams on bus routes more of which are being built now. The fare is competitive to car use, especially if you have to pay for parking. A good option perhaps to try if your mainly working from home and have to go into the city infrequently.

Appendix – Local Plan



Cavendish comment
on Local Plan.docx