

Minutes of Parish Council meeting on 13th January 2021

Virtual Meeting held at 7.30 pm via Microsoft Teams

Attendees:

Parish Councillors; Malcolm Halliday (Chair), Shannon Craig, Annette Williamott, Danny Rowe, Ted Gittins, and Mark Freeman.

District Councillors; Karen Richardson, Marion Rushbrook and Jim Meikle

County Councillor; Mary Evans with Roberta Bennett

One resident.

Chris Turner - Clerk.

Cllr Halliday welcomed those present and opened the meeting. He informed the meeting that Trish Rudd has resigned due to personal circumstances and took the opportunity to thank her for her time as Councillor and for the work she has carried out over the last 2 years+. The vacancy has been advertised.

Open Forum- The resident was pleased to have seen the paths near his home having been tidied up. This has happened throughout the village, by West Suffolk DC, and he wished to thank them for the work that has taken place. He also asked what the current position was regarding the main road and heavy lorry restrictions. Mary Evans informed us that a lot of signage was needed to forewarn drivers of the restriction and signs had to be erected in Essex, and permission was awaited from Essex CC.

CC Mary Evans report - This had been sent prior to the meeting and is attached to the minutes.

DC Karen Richardson/Marion Rushbrook - Their report is attached to the minutes.

DC Jim Meikle - Out of hospital and back home. He wanted people to be aware how busy and under pressure local hospitals are and to keep within the guidelines. He is trying to catch up on what has been happening in the last few months.

Meeting closed for the Parish Council meeting:

1. Minutes of last meeting - These were approved as a true record and duly signed by the Chair. Comments on issues arising - Clerk has been in contact with Suffolk CC regarding extending the speed limit restriction further up Peacocks Road. No reply to date.
2. Financial Report -
 - a. The report to the 31st December had been circulated to each Councillor and accepted as in order and signed by the Chair.
 - b. The minutes of the last finance committee meeting on 6th January had been circulated for the Councillors to be aware of the discussion about the precept.
 - c. The precept for 2021-22 was discussed and it was decided to accept the Finance Committees recommendation to keep the figure as the same amount as the current year. This should mean a small reduction in our part of the annual rate bill. Total requested £26900.
 - d. The request for funding for the December run of the village magazine has been deferred to our next meeting, as further information was needed.

3. Councillor Halliday's report - Under the current lockdown restrictions it has been necessary to close the Memorial Hall indefinitely. The Pre-school is still able to use the Jubilee Room under current restrictions. The playarea remains open with relevant information on the gates regarding social distancing and cleansing etc. He will arrange for the magazine to publish details of our planning meeting in December.

4. Due to the pandemic the pre-school group have requested a rent holiday for their use of the Jubilee room. This has been extended to the beginning of the summer term and will then be reviewed.

5. Councillors reports -

Cllr. Craig. He mentioned that the phone box on the bottom green has now been converted to include a free "library". Books can be left or borrowed no charges. There is a loose step on the bottle bank steps.

Cllr. Freeman. He would like to take on responsibility for Highway issues and matters relating to the local school and this was confirmed.

Cllr. Rowe. He mentioned that with all this rain most footpaths were very muddy and extremely slippery, so there is a need to take care.

Cllr. Williamott. Confirmed she was still looking into the Cemetery rules and will liase with Cllr Rowe.

6. Planning decisions - No contentious applications. See schedule attached. The Planning meeting on the West Suffolk DC future plans had covered that separately.

7. WildEast initiative - This is a nationwide programme which was brought to our attention by Cllr. Gittins. He will look into this more closely and report back later. With regard to the new area in Peacocks Road, the flowers seem to have taken. We will seed the other area later in the year. The pond area has been cleared some more and there is water lying there but more clearing of ditches will be needed. The "No Parking-Passing Area Only" sign is in hand.

8. Correspondence - Letter from a resident regarding cars parking both sides of the main road, speeding cars up Peacocks Road and bemoaning the lack of facilities in the village. A reply has been sent. Letter received from shop with a request for a bench in memory of Arthur Kemp to be placed on lower green outside the shop. More details are needed, and the Chair will have a meeting with the shop management and report back.

9. Councillor Vacancy - This has been advertised. If no interest, we can co-opt.

Next meeting on 10th March 2021

C R Turner-Clerk

Payments in period, authorised by Parish Council

DATE	TO WHOM	Chq No.	AMT
	Cost of new laptop	904	549.00
11/11/20	D Kirkman Inv 1 & 3	905	264.98
12/11/20	2x trees for cemetery	906	98.70
13/11/20	W Suffolk DC re Allot waste	d/d	23.43
16/11/20	ditto	d/d	7.06
ditto	ditto re cemetery waste	d/d	25.74
ditto	ditto re Memorial Hall waste	d/d	66.93
ditto	C Turner Nov/Software	907	501.39
24/11/20	D Kirkman Inv 4 & 5	908	232.00
25/11/20	PFK Littlejohn-audit fee	909	240.00
ditto	Chubb F&S Hall	d/d	19.74
26/11/20	Haven power re hall	d/d	45.26
30/11/20	J Murcott Hall cleaning Nov	910	32.25
03/12/20	M Halliday Expenses	911	51.96
09/12/20	Indigo Ross Mag run Dec20	912	696.00
ditto	D Kirkman Inv 6/7	913	201.32
ditto	Mirror for footpath	914	24.24
14/12/20	Haven power re hall	d/d	142.65
16/12/20	W Suffolk DC re Allot waste	d/d	23.43
16/12/20	ditto	d/d	7.06
ditto	ditto re cemetery waste	d/d	25.74
ditto	ditto re Memorial Hall waste	d/d	66.93
ditto	C Turner Dec Pay/Dog bags/gratuity	915	538.58
18/12/20	Chubb F&S Hall	d/d	19.74
31/12/20			
	Total for period		3904.13

**Response by Cavendish Parish Council
to West Suffolk Council Planning Applications – January 2021**

DC/20/1813/LB – Listed building application - Church Farm - Road from Peacocks to The Green Cavendish

Previously commented on – Change in construction to extension - No Objection.

DC/20/1777/FUL – Planning application – Two dwellings following demolition of existing outbuilding – Dwelling 1 and 2 Ducks Hall Lane, Cavendish, Suffolk

Object - The introduction of new dwellings unfettered by the restrictions which apply to Class Q will have a greater physical and visual impact on the countryside and the attractive rural landscape in particular.

Supportive of neighbour's objection.

DC/20/2010/HH – Householder planning application – Treetops, Water Lane, Cavendish – Conversion of existing garage and single storey rear extension to form annexe.

Comment made by councillor concerning eventual use as a separate dwelling and parking issues.

No Objection.

DC/20/2211/HH – Householder planning application – Railway View Cottage – Single storey front and side extension.

Comment made by councillor concerning use of extension and parking issues.

No Objection.

C R Turner – Parish Clerk

Report by Mary Evans

1. You will be pleased to know we have the police agreement and the funding for the project I have talked about over past months:

Automated Numberplate Recognition Speed Indicators – Devices will be installed at the roadside to tackle localised problems with speeding drivers. The devices will be periodically moved between sites of concern and the data will be forwarded to the Police to assist with targeted enforcement.

2. The drainage team are coming out to clear the drains around the Sue Ryder home and then can investigate whether new pipework etc is needed.
3. Re the lorry weight ban on the A1092, we are now working with Essex County Council to agree where signage and monitoring kit should be installed and the to determine the monitoring regime.

More than 770 people have now sadly lost their lives to coronavirus, according to the latest official data. And I am sorry to say that data is already out of date

Suffolk needs you to strictly follow the lockdown rules, to save Suffolk lives. By staying at home and limiting your interaction with others, this will stop the virus moving from person to person, make fewer people ill and ultimately prevent people from dying.

Stuart Keeble, Director of Public Health for Suffolk, said:

“My thoughts are with everyone who has been affected by the loss of a loved one.

“Sadly, there will be further deaths, but every single person has the power to bring this number down with immediate effect, to reduce the pressure on our hospitals and to stop people from becoming ill with this deadly disease.

“This new variant is far more infectious, it doesn’t recognise that you follow the rules most of the time, it only takes one opportunity.

“The message could not be clearer: Stay at home. Save lives.

“The lockdown measures are in place because the new strain of the virus is spreading more easily between people. If everyone limits their interaction with each other, we will not be giving the virus the opportunity to affect more people.

“Do not use lockdown restrictions as a challenge to see how you can flex the rules. Question yourself every time you think about leaving your home or getting in the car: is this the safest thing to do to protect my friends and family? Am I putting other people’s loved ones in danger?”

As of 25 December 2020, 774 people have lost their lives.

Staying at home can bring its own challenges, including feelings of isolation or worries about finances if you’re not able to go to work.

However, there are many people who are ready to listen, support and guide you through any difficulties or worries you have.

Home But Not Alone (tel. 0800 876 6926) is there to support you if are self-isolating and need access to medicine or food. There is financial support for those self-isolating and is available through your local borough or district council.

Support and resources for Suffolk include:

- **Home, But Not Alone:** Supporting clinically vulnerable people gain access to medication, food and community support: 0800 876 6926
- **Suffolk Advice and Support Service** If you need to talk to someone about your finances and how you can access help please call the SASS service on 0800 068 3131
- **NSFT & Suffolk Mind** If you need to talk to someone about your mental health and wellbeing please get in touch with NSFT: 0300 123 1503 Suffolk Mind: 0300 111 6000
- **First Response** If you or someone you know is in mental health crisis please call First Response 0808 196 3494
- **Domestic Abuse Helpline** Are you a victim of domestic violence and abuse? Call the Suffolk 24-hour Freephone Helpline 0800 977 5690. Are you hurting the one you love? Choose to stop. The Respect Phoneline 0808 802 4040
- **Physical activity** Visit Keep Moving Suffolk for ideas to improve yours and your family’s physical activity levels. www.KeepMovingSuffolk.com
- **The Source website** Information and advice for young people in Suffolk, visit <https://thesource.me.uk>
- **Emotional Wellbeing Hub** Support for young people, call 0345 600 2090 or visit Emotional Wellbeing Gateway

The news of the deaths in Suffolk, comes as further roll out of vaccinations is undertaken in Suffolk. It is obviously an NHS programme but to make it easier for people to find out what is happening we are hosing information on the SCC website

For more general information on the Covid-19 vaccination programme in Suffolk, a web page has been set-up on the Council public website, linked for your information here: www.suffolk.gov.uk/covidvaccinations

Locally your vaccination will be in Lavenham; fairly soon when the most at risk groups have been vaccinated a mass vaccination sites will be set up

The key advice to share with residents is

The **NHS will contact you** when it’s your turn to have the vaccine.

Do not contact the NHS for a vaccination before then.

You'll need to be registered with a GP surgery in England (to get a vaccine). You can [register with a GP](#) if you do not have one.

Please be aware the vaccine is free but there are scammers at work trying to con people into paying – do not be taken in!

The support for people isolating because of a positive test has been extended. Previously Test and Trace Support payments could only be given to people meeting certain criteria, including on benefits. Now Councils across Suffolk have extended this, using their discretion, to help those on low incomes but not on benefits. Councils across Suffolk are helping administer the Government grant scheme to help people remain at home and do their bit to reduce the spread of COVID-19.

Details about the Test and Trace Support Payments can be found on West Suffolk Council websites and how to apply for it (**see below**). This is part of a range of measures that councils across Suffolk have introduced to support communities and businesses during the coronavirus pandemic.

Those who are eligible will need to meet all the following criteria:

- You have been told to self-isolate by NHS Test and Trace on or after 28 September 2020.
- You have responded to your notification from the NHS Test and Trace and engaged with the service by providing the legally required information.
- You are employed or self-employed.
- You cannot work from home and will lose income as a result.
- You are currently receiving at least one of the following benefits: Universal Credit, Working Tax Credit, income-based Employment and Support Allowance, income-based Jobseeker's Allowance, Income Support, Housing Benefit and/or Pension Credit, OR (under the new discretionary powers) you have a household income of less than £37,400 (couple or single parents) or £19,200 (single person) and have savings of less than £3,000.
- You made your application within 14 days of the last day of your NHS test and trace self-isolation period.

Applicants should ensure that they have the below information available before starting the application:

- NI number
- Your 8-digit test and trace ID number
- Your most recent bank statement, proof of self-employment or wage slips

Visit your District or Borough Council websites for details on how to apply for the £500 Test and Trace Support Payment:

- West Suffolk Council Test and Trace Support Payment [westsuffolk.gov.uk](https://www.westsuffolk.gov.uk)

Additional help, including financial aid, is also available from Suffolk Support and Advice Service. This additional help is available for those facing financial difficulty or needing support – especially for those who have never asked for help before. On 1 October 2020, the Suffolk Support and Advice Service phoneline was launched to help people across the county access information or support relating to debt, benefits, housing or employment.

Seven new projects were announced just before Christmas as part of the Suffolk 2020 fund to support residents and improve the county for years to come.

As part of the council's investment in Suffolk's communities and its ongoing commitment to protecting the environment, the authority launched a special one-off fund in March with the aim of setting up and delivering a range of initiatives and projects that provide a positive, tangible impact in what has proven to be an extremely challenging year.

The announced initiatives and projects are as followed:

New booking system and automatic number plate recognition at Household Waste Recycling Centres –

Improving the efficiency and customer experience across all 11 recycling centres by enhancing the online booking system using automatic number plate recognition (ANPR) and automated entry barriers.

Adult Digital Learning - Developing new virtual learning tools and techniques and setting up a laptop loan scheme to strengthen and extend access to the Adult Learning Service for those living in digital and/or rural isolation. This approach will enable people to enhance their knowledge and skills to secure employment. Building on the swift switch to virtual learning during lockdown, we will further develop virtual learning for adults across Suffolk and use new technologies to enrich and improve the quality of interaction and training, modernising the service's offer.

Youth Work - Developing and supporting growth of grass roots organisations to deliver accessible, high quality provision for youths across Suffolk. Includes creation of a virtual 'Centre of Excellence' to share best practice and provide a 'one stop shop' of support for youth groups across Suffolk.

Discovering Suffolk – raising awareness of Suffolk's countryside and the county's rights of way network, promoting local (Covid-safe) outdoor activities across all of Suffolk with the development of a smartphone outdoor app and QR codes to engage new audiences.

Automated Numberplate Recognition Speed Indicators – Devices will be installed at the roadside to tackle localised problems with speeding drivers. The devices will be periodically moved between sites of concern and the data will be forwarded to the Police to assist with targeted enforcement.

Virtual Reality therapy - Engagement and coproduction with people living with dementia and their carers to explore and develop interactive and therapeutic experiences to support wellbeing. These would be delivered through mobile virtual reality headsets and include bespoke content and interactions based around archive media of Suffolk.

Mobile Community 'Care Hubs' - Digitally equip and staff selected community vehicles accessing rural communities within Suffolk. This will support digital inclusion and provide a way to share information and provide help around the opportunities available with care technologies and other digital skills.

The work involved in setting up and enabling these projects will begin in early 2021, setting in motion a range of new community projects that will benefit people for years to come. The council's agreement to move forwards with these exciting projects listed above follows the successful launch of the first three Suffolk 20202 projects that were announced over recent months:

EV Vehicle Charging Points – Making grants available to install around 100 vehicle charging points throughout the county. Particularly targeting rural areas and sites owned and managed by not-for-profit organisations such as Parish Councils, village halls, sports clubs, libraries and charities.

Tree Planting - Increasing tree cover, through rural and urban planting schemes, planting approximately 100,000 trees over the next 18 months, establishing 'healing woodlands' to remember those lost to Covid-19, and increasing biodiversity along roadside verges.

Quiet Lanes - Encouraging the use of non-motorised vehicles and more considerate driving at lower speeds along a range of the community's self-selected rural lanes, with a view to adding 200 new lanes across Suffolk.

Locally, it's been announced we will provide a new recycling centre for Haverhill.

The option of a site at Homefield Road could provide a bigger recycling centre with improved access which would lead to less congestion and queuing.

The current Haverhill recycling centre site at Chalkstone Way has previously been identified as requiring improvements or relocation as part of the council's programme of recycling centre improvements. The current size and footprint of the site will not be sufficient for the forecast housing growth currently projected in the area. Early plans for the new site involve designing out the need for steps, making it safer and easier for people to recycle their rubbish and also removing the need for the site to close for bin changes as the operational vehicles would be kept separate from the public.

Yours with kind regards

Mary Evans

Deputy Leader & Cabinet Member for Children's Services, Education & Skills
Suffolk County Council,

Joint Report from Karen Richardson and Marion Rushbrook

Firstly, Happy New Year – although it would be nice to have a better start. Please find below a brief outline from us, if you would like further details please let us know.

Grants

The **Local Restrictions Support Grant** is available for all rate-paying businesses required to close as a result of the Tier 4 and/or national lockdown restrictions. Payments are now available for the period covering 26 December 2020 onwards. Government criteria apply. Although we don't know our funding allocation yet, we are still inviting businesses to make an application.

The **Additional Restrictions Grant (ARG)** to many businesses who were not eligible for other grants but who have been required to close, as well as business who are part of supply chain for closed businesses. The ARG grant is open to:

- Small bed and breakfast businesses
- Market traders selling “non-essential” goods
- Businesses that occupy shared spaces that are required to close
- Home based businesses that are required to close
- Mobile businesses that are required to close
- Businesses in the supply chain for the retail, hospitality, leisure, events and tourism sectors
- Community centres attached to places of worship.

The closing date for applications for ARG January/February is 15 February 2021.

The third grant scheme is linked to the national lockdown from 5 January 2021, with the Government announcing a one-off **Closed Business Lockdown Payment** for businesses in retail, hospitality and leisure that have been forced to close.

This is subject to Government criteria with grants of £4000, £6000 or £9000 available based on the rateable value of business premises. The Council are inviting businesses to make an application but have not had the amount they will receive confirmed.

Home, But Not Alone phonenumber

We have reported on this before. The Home, But Not Alone free phonenumber remains open, supports vulnerable people in our communities who may be struggling with the impact of coronavirus.

It has now supported many people through the lockdowns and the Council are getting good feedback from users

The telephone number is **freephone 0800 876 6926** and will be staffed from 9am to 5pm Monday to Friday.

This Home, But Not Alone phonenumber compliments The Suffolk Advice and Support Service phonenumber (0800 068 3131) which helps those with debt, benefits employment or housing worries. This phonenumber, also delivered by the Collaborative Communities COVID-19 Board, is staffed by the Citizens Advice Suffolk Alliance, which includes the eight Citizens Advice Bureaus across Suffolk, and Anglia Care Trust and Ipswich Housing Action Group. Call handlers use resources and information from across many Suffolk organisations and specialist providers, which can be tailored to individual needs.

Proposal for new recycling centre for Haverhill

Suffolk County Council is working alongside FCC Environment and West Suffolk Council to investigate the feasibility of building a new recycling centre for Haverhill at the existing Waste Transfer Station at Homefield Road. The option of a site at Homefield Road could provide a bigger recycling centre with improved access which would lead to less congestion and queuing. The Waste Transfer station operations would continue to take in waste from homes and businesses from parts of the West Suffolk Council area, for bulking and transporting onwards for reprocessing.

The current Haverhill recycling centre site at Chalkstone Way has previously been identified as requiring improvements or relocation as part of the council's programme of recycling centre improvements. The current size and footprint of the site will not be sufficient for the forecast housing growth currently projected in the area.

Early plans for the new site involve designing out the need for steps, making it safer and easier for people to recycle their rubbish and also removing the need for the site to close for bin changes as the operational vehicles would be kept separate from the public.

Winter Homelessness Update

Anyone who sees or suspects someone is rough sleeping, that they report it to www.streetlink.org.uk.

Apologies as some of our report overlaps with Mary (Evans) due to County and District councils collaborating on matters that benefit the residents.

Karen Richardson and Marion Rushbrook