



## CAVENDISH PARISH COUNCIL

### **Minutes of Parish Council Meeting held on Wednesday 14<sup>th</sup> July 2021 at 7.30 in the Memorial Hall**

Attendees: Parish Councillors Malcolm Halliday, Ted Gittins, Annette Williamott, and Mark Freeman  
Chris Turner (Clerk)  
District Councillors Karen Richardson and Nick Clarke  
One member of public  
Prospective Councillor Nicky Welch

Apologies Cllr Rowe, District Councillor Marion Rushbrook and County Councillor Bobby Bennett

Open Forum- There were three questions/comments, as follows:

Pleased that the grass was eventually cut and to a good standard

Asked about the frequency of cuts, different areas are cut at different frequencies, and are contracted to W Suffolk DC. What was agreed for the year has not been met by the contractor, due to a number of logistic reasons, and we are to look closely at charges made at year end, and also look for an alternative contractor if we are unhappy with the service. This was on the agenda see 8below on PC Meeting

What is the latest on the “large vehicle ban”? Cllr Freeman has seen our County Councillor and will report more fully at the next meeting. There appears to be a number of issues/problems on the initiative and Cllr Halliday is to speak to the Chair of Clare, Paul Bishop.

District Councillors comments- A report had been sent and a copy is attached to the minutes. Further comments were made about the grass cutting issue and the problems W. Suffolk DC have had with staffing etc.

County Councillors report- A report is to follow.

Meeting closed for Parish Council agenda.

1. Minutes of meeting of the 16<sup>th</sup> June 2021. These were accepted as a true record, and duly signed by the Chair. All in favour.
2. Outstanding Items: The sign for the bottle bank has yet to be ordered.
3. Co-option of new Councillor. There are 2 vacancies on the Parish Council which have been advertised and we are now able to co-opt. Nicky Welch has come forward and is willing to

become a Councillor. She meets all the necessary criteria having lived here for 2 years. All Councillors present were in agreement that she would be welcomed onto the Council and therefore accepted. The clerk will arrange for the necessary documentation to be given to her to complete.

#### 4. Financial-

a) The accounts for the 2-month period to the end of June were presented and examined. A few questions answered by the RFO-Clerk. All accepted the accounts were in order and signed off by Chair.

b) Internal Audit 2020-21 report. This has been received by the clerk and been distributed, although it appears that a problem may have arisen. The clerk (RFO) will re-send by e mail. It was agreed the AGAR can now be sent to our External Auditors as required and a meeting of the Finance Committee will be held in the Memorial Hall provisional date 11<sup>th</sup> August.

c) The clerk together with Cllr. Williamott then went through problems we are having with Santander and our accounts. We have had a cheque bounced and our account was put on "restricted access". We have lodged complaints as after holding on 3 times to speak to the Bank, for over an hour each time we have been unable to sort the problem out. Santander appear not to grasp that it's a Parish Council account and we are not an incorporated body registered at Company House. A suggestion was made that we would look at alternative banking arrangements, and permission was given by all Councillors present that the Finance Committee could take appropriate action without the need to come back to the full Council.

5. Re-opening of the Memorial Hall- This has re-opened and is now being used again for exercise classes, meetings etc. With restrictions being lifted from 19<sup>th</sup> July, we should be able to open the kitchen, we await details from SALC

#### 6. Reports by Councillors-

Cllr Freeman had met with our County Councillor to discuss Highway issues. There had been an accident between Cavendish and Clare and there is a possibility of extending the 40mph limit for the total length of road from Clare to Cavendish. He had also met Graham Jenkin (Churchwarden) with Cllr Halliday to discuss the glebe land behind the 5 Bells and whether a car park could be laid there. Currently this is leased. We would need to contact the Church Commissioners who are responsible for glebe land. A discussion took place about this as well as the parking problems throughout the village, including parking on pavements and on the green. No parking is allowed on the village green unless authorised by the PC and they can only give permission on a one-day basis. Regarding pavement parking this is not illegal however blocking or obstructing the path is illegal. Cllr Freeman will use the police reporting tool and see what happens.

Cllr Gittins gave an update on the wildflower area. A meeting has taken place with Emma Black to look at the area and see whether she can arrange a working party to help with further clearance of vegetation and ditches. She was also able to give advice on what needed to be done on the area, and the continuing management and suggested months for cutting back etc.

Hopefully a working party will be provided in November. A number of residents had commented that we could perhaps have other areas laid down to wildflowers, something to keep in mind.

7. Chairman's Report-. Cllr Halliday pointed out that there is a diary on the website showing bookings. Bookings to be done via the clerk or Cllr Halliday himself. He has written an article for the village magazine, and this includes the grass cutting problems. The 2 main areas of concern are the Cemetery and the Orchard. A meeting between 3 Councillors and David Kirkman has taken place on the problems with the Cemetery and will be looked at again after the next cut takes place.

8. Grass cutting etc. See above. In addition, clerk to review what details we have on other contractors. To get the cemetery looking as it should we will probably need a working party and could use our monthly article in the magazine to ask for volunteers amongst the community.

9. Planning- The only current plan is for a storage container on the Sports ground. It was felt that this acceptable and we have no comment to make on the form to be returned to West Suffolk. There had been a previous outstanding application, for a garage at a cottage in Peacocks Road, again we feel we cannot object to this and have no comment.

10. Correspondence- There was a number of letters/e mails which required action:  
Communication from a resident about the sewage problems which would be worsened if the housing development went ahead (We have objected and wait to see the final report)  
Parking problems on the High Street and blocked pavements (Covered above)  
War Memorial in a bad state (Clerk to review records from War Memorial Trust and start new grant application)  
Cutting of footpaths (Advised it's the responsibility of SCC)  
Request for a village event on The Green on 4<sup>th</sup> September (Discussion took place. A few reservations made re lateness of musical event etc. Chair to obtain more information.

Meeting ended 9.10pm

Next meeting 15<sup>th</sup> September

C Turner- Clerk

Statement of outgoings in 2-month period to 30<sup>th</sup> June as attached. Bank balance as at 30/6/21 £68023.

05/05/21	Speedwatch Expenses	947	66.70
05/05/21	D Kirkman Inv.26/27	948	183.32
10/05/21	SALC Ann. Fee	949	416.84
11/05/21	Phillips Eng Ltd- Slide repair	950	108.00
14/05/21	Waste collection Village	d/d	50.11
ditto	ditto Allotments	d/d	30.78
ditto	ditto Cemetery	d/d	25.06
19/05/21	D Kirkman Inv.28/29	951	207.66
21/05/21	Maestro Tree Svcs re Cem.	952	180.00
ditto	Cav Magazine re Articles	953	300.00
ditto	Chubb F&S re Hall	954	199.36
ditto	ICO Annual Sub	955	40.00
ditto	C Turner May 21 Pay/Exps	956	469.60
28/05/21	Chubb F&S re Hall	d/d	19.74
ditto	Haven Power-Final bill	d/d	166.14
07/06/21	J Murcott Hall cleaning	957	103.35
ditto	D Kirkman Inv 30/31	958	183.32
ditto	St John Ambulance re Defib	959	180.00
17/06/21	D Kirkman Inv 32/33	960	269.57
18/06/21	Anglia Water re Allots	961	44.34
ditto	Chair expenses	962	39.34
14/06/21	Waste collection Village	d/d	50.11
ditto	ditto Allotments	d/d	30.78
ditto	ditto Cemetery	d/d	25.06
25/06/21	C Turner June 21 Pay/Exps	963	469.40
ditto	HMRC re PAYE to 30/6	964	332.60
ditto	Anglian Water re hall	965	712.13
28/06/21	Chubb F&S re Hall	d/d	19.74
21/06/21	B Gas re Hall Elec	d/d	99.81
30/06/21	Total		5022.86
ditto	Total b/fwd		4987.66
ditto	Total Expenses to date		10010.52

**Response by Cavendish Parish Council  
to West Suffolk Council Planning Applications – July 2021**

**DC/21/1086/HH – Householder planning application – One garage with roof mounted solar panels – 2 Vineyard Cottages, Peacocks Rd, Cavendish**

Deadline for response, 29<sup>th</sup> June 2021 although we can respond after. To be discussed at July meeting.

Planning committee visited site and talked to applicant and one neighbour who had objected.

In principle, we have no objection to the plans although the applicant said that drawing by architect was wrong and gave the impression that the structure was nearer to highway than it actually would be.

No change is believed to be made to the neighbour's access and rights of way.

No Comment

**DC/21/1297/FUL – Planning application – siting of one container for storage – Cavendish Sports Ground, Water Lane**

No objection to this proposal although question was asked in meeting if this was a replacement or an additional container. To be investigated.

No Comment.

C R Turner – Parish Clerk

## **Report from Nick Clarke, Karen Richardson and Marion Rushbrook (West Suffolk District Councillors)**

### **Crucial Crew**

The COVID-19 pandemic meant that last year's event couldn't go ahead and has meant this year's Crucial Crew has, for the first time in its history, gone virtual.

More than 50 West Suffolk primary schools are being sent online information on how to take part activities based around seven scenarios including:

Hate crime, Anti-Social Behaviour, Internet safety, Criminal exploitation, Fire safety, Healthy relationships and Substance misuse

The project has been coordinated by West Suffolk Council working in partnership with Suffolk Police, Turning Point, Volunteering Matters, Suffolk Fire and Rescue Service, Lighthouse and Ipswich Borough Council (who provided film footage).

Cllr Robert Everitt, Cabinet Member for Families and Communities, said: "At its heart, Crucial Crew is about teaching and equipping children on how best to avoid or deal with some of the bad things they may unfortunately face in their young lives. It's life skills that could potentially become life-saving for them one day and I think most parents, grandparents and carers would agree, that is invaluable.

"We had great feedback from past Crucial Crews from some of the teachers and young students taking part, so we are delighted that, working with partners, we are able to bring it back albeit in this slightly different format. We have spoken to many of the schools already who are keen to take part and I'm sure it will be just as successful as previous events."

### **West Suffolk Parish and Town Forum – 14 July 2021**

Took place this week via Microsoft Teams – we hope you were able to attend and found the event helpful.

### **New Homes West Suffolk sees affordable homes growth despite pandemic**

The challenges of the pandemic hasn't stopped West Suffolk Council, working with developers and registered providers, achieving above target on affordable homes.

There is a huge need for all types of housing across West Suffolk and despite the COVID-19 pandemic, developers across West Suffolk have continued to deliver on new homes.

A total of 840 new homes or conversions were delivered in West Suffolk in 2020/21 and of these 297 were classed as affordable housing. This includes:

149 classed as affordable rent where the tenants will pay 80 per cent of the market rent

53 at social rent - homes available at an even heavier discount rent of around 65 per cent of the market value

95 made available under shared ownership schemes.

West Suffolk Council secures affordable housing firstly through its local plan which controls where housing growth can take place, and through planning policies which developers must adhere to. The Council's planning policy states that developments of 10 homes or more must include 30 per cent affordable housing.

But the actual number of affordable homes achieved during 2020/21 represents a delivery rate of around 35 per cent and part of this success is down to the work of the Council with registered providers who then manage the affordable housing schemes. Havebury Housing, Flagship Homes and Orbit Homes have all contributed by bringing forward 100 per cent affordable housing schemes. These include a scheme in Beck Row and additional purchases for shared ownership in Red Lodge.

### **Grass Cutting**

The Council are still catching up with themselves for the staff issues they had a few weeks ago. The three of us are receiving lots of comments about this and we can assure you we pass on how disgruntled residents are.

The Council is now issuing timetables to the Town and Parish Councils, details of which week areas are due to be cut. Please let us know if you are not receiving these.

### **Free summer activities for young people in West Suffolk**

Close to 1000 young people will be able to take part in a free programme of activities this summer, designed to support West Suffolk families.

Parents and carers throughout West Suffolk may be eligible to benefit from a free holiday clubs programme for children and young people over the school summer break. The Government's Holiday Activities and Food programme (HAF) will be available throughout the region this summer.

The free programme of activities, coordinated locally by West Suffolk Council, is targeted at those who are eligible for benefits-related free school meals. Most events will also have spaces which can be paid for by families who are not eligible for a free place.

Activities include making camp-fires, preparing food, cooking, orientation, team building and archery with Abbeycroft Leisure. The adventure days will take place in Brandon, Bury St Edmunds, Haverhill, Mildenhall and Newmarket

Parents and carers who think their children and young people might benefit from free holiday clubs can book via an interactive map at [Holiday Activity and Food \(HAF\) programme | Community Directory \(suffolk.gov.uk\)](#).