



CAVENDISH PARISH COUNCIL
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MINUTES OF ANNUAL MEETING OF THE PARISH
COUNCIL ON 16th June 2021
Held at The Memorial Hall, Cavendish commencing 7.30pm

Present: Councillors Halliday, Williamott, Rowe, Gittins, Craig, and Freeman
Three members of the public and the Parish Clerk, Chris Turner.

Apologies received from County Councillor Bobby Bennett, District Councillors Marion Rushbrook, Karen Richardson, and Nick Clarke

The Chair Malcolm Halliday welcomed those present before commencing the meeting.

Malcolm Halliday was willing to carry on as Chair for another year, which is his fourth, but intended this to be his last year as Chair, although willing to carry on as a Councillor. Nobody else wished to stand as Chair and he was re-appointed unanimously.

A letter had been received from Councillor Craig, resigning as a councillor. This has been his third stint as a Councillor, this one for 13 years. The Chair thanked him for his years of service and presented him with a small gift as a thank you. Shannon Craig then went to sit in the audience.

We were hoping to co-opt a new Councillor to the Council, but they were unavailable for the meeting, hopefully it can be done next month. We are currently down to 5 Councillors out of 7 we are allowed.

Councillor responsibilities were discussed. No one was willing to stand as Vice Chair, and this is left open. The following committees and responsibilities were agreed:

Finance Committee- Cllrs Halliday, Williamott, and Freeman together with the RFO Chris Turner

Planning- Cllrs Halliday and Gittins

Emergency Plan- Cllr Williamott

Highways/School liaison- Cllr Freeman

Allotments- Cllr Rowe

Footpaths- Cllr Rowe

Cemetery- Cllrs Rowe and Williamott

Play area- Cllr Halliday

The meeting was then thrown open for comments by the parishioners present:

Grass Cutting problem- Council aware and we are in contact with contractors

Lorry Ban- County Councillors report gives the up-to-date position

Working Parties available if needed for projects in village- Cricket Club

Road by the Sue Ryder shop- Parking problems, one way street, “no entry” marks on the road. To ask SCC(Highways) to re-paint the “keep clear” box. Cllr Freeman meeting with County Councillor.

School time parking. Nether road dangerous as cars parked all along including on the bend. Also parking by the church during school opening and closing time on yellow lines. Need visits by District Council parking team to stop this activity.

Colts Hall Farm Road is full of potholes and roadside pipes need to be moved. A letter held from 46 years ago said that this would be done when there were sufficient funds - still awaited.

A residential caravan has appeared on the side of the road and people may be living there.

No development yet started at Ark Farm

County Councillor report- Details of issues affecting Cavendish was read out, which included the lorry ban and meeting with Cllr. Freeman, the remainder is as per report attached to these minutes.

District Councillors Report- This is attached to these minutes, nothing specific Cavendish orientated.

The Parish Council meeting was then opened:

1. Minutes of our previous meeting on 10th March were accepted as in order by all Councillors. Chair signed the 4 pages of the minutes.

2. There were no outstanding matters from the previous meeting with work undertaken on the ANPR machine siting, Hall alarm system work completed, annual payment to magazine made for Council articles, rent payments now being received from the Pre-school, and re-decoration in the Memorial Hall.

3. a) The financial report covered the last month of the 20/21 year and the first of 21/22. A few questions asked of the RFO, and the accounts were then accepted unanimously and signed off by Chair.

b) The years accounts for 2020/21 had been circulated. There were a couple of questions and then accepted as being in order.

c) The accounts as in 3b above formed the basis of the AGAR for 2020/21 and figures from the accounts had been used in Section 2 of the AGAR. Section 1 of the form was completed with the various statements read out by the clerk before completing the form. The only issue was with question 7. This referred to our last Internal statement and action taken. We have obtained the details of legislation for ensuring payments could be made, but it is not shown in the accounts. Yes, was answered to the question but a caveat can be sent to our auditors when sending the form. The Chair and RFO signed Section 1 and then moved onto Section 2 which was also signed by RFO and Chairman.

Pay Rates for D Kirkman and J Murcott- Having received details of their rate it was agreed that the rates are accepted with D Kirkman's rate increasing to £12.50 per hour and transport £19.50 per week, with Jeanette Murcott getting a 50p per hour rise to £11.25 per hour.

4. Planning. A schedule had been circulated by Cllr. Halliday on planning issues in the period since our last meeting. No issues raised. Details accompany the minutes. The Council wished to make it clear that our reply to the consultation, the SHELAA report, is as stated on the website and in the APM minutes of May 2021

5. Councillors Reports- It was felt that we needed to look at any specific issues that needed action.

- a) the wildflower area has been seeded but currently with the uncut grass near the area it does not stand out. It is in danger of being mown at the same time that the remaining grass is cut. We need to mark the area. There is also an area in the vicinity with “bee orchids” which have been marked.
- b) the cemetery needs tidying, and this includes making alternative arrangements for grass cutting in the weeks that the District Council are unable to cut. Cllr Rowe to look into. The spoil from the graves continues to be a nuisance and thought should be given for excess soil to be removed by the grave digger not left for us to clear periodically.
- c) highways issues will need to be addressed; however, this is a Suffolk CC issue and Cllr Freeman is to meet with the County Councillor as above. The impact on the PC and budget should be low.
- d) no issues raised for allotments and playarea.

6. Report by Chair- Covered above.

7. It was confirmed that Cavendish Parish Council are pleased to support the Chair of Clare Town Council to be a representative on the SALC board.

8. A request had been received about the noise early in the day of people using the bottle bank. It was agreed we will erect a sign asking that consideration is given for the noise for people living nearby.

9. The Rural Caravan visits the village bi-monthly, and it was felt that moving it from the Memorial Hall to the top of the village green would be beneficial. All agreed.

Meeting finished at 8.58pm

Next meeting set for 14th July

CR Turner-Clerk

Payments for the 2 months to 30th April 2021

	TO WHOM	Chq No.	AMT
03/03/21	Zurich re Village Insurance	927	2242.41
ditto	D Kirkman 17/18	928	232.00
ditto	C Turner Feb pay	929	469.60
ditto	Microsoft365 and printer ink	930	136.34
16/03/21	Keysafe for Hall-Police app.	931	60.00
18/03/21	Misc Exps re signs/posts/seed	932	92.89
ditto	Wave re Water Allotment	933	26.36
20/03/21	C Turner March pay	934	469.60
ditto	Haven Power re Hall	d/d	370.87
24/03/21	D Kirkman 19/20/21	936	348.00
ditto	HMRC PAYE to 31/3/21	935	332.60
29/03/21	Chubb F&S Hall	d/d	19.74
	Misc adj		16.40
	Total for period		4816.81
	Total b/fwd		58591.47
	Total year to date		63408.28

8/4/21	Anglia Water re hall	937	176.19
ditto	D Kirkman Inv 22/23	938	232.00
13/4/21	PPL/PRS re Hall Music	939	239.66
14/4/21	Waste collection Village	d/d	50.11
ditto	ditto Allotments	d/d	30.78
ditto	ditto Cemetery	d/d	25.06
21/4/21	Haven Power re hall	d/d	202.30
27/4/21	S Curran Hall painter	940	1700.00
ditto	Maestro Trees re Peacocks	941	180.00
ditto	Chubb F&S re hallmaint.	942	999.76
ditto	C Turner Clerks Wages 4/21	943	469.60
ditto	Comm.Heartbeat re AED Batt.	944	282.00
ditto	D Kirkman Inv 24/25	945	225.66
ditto	Chubb F&S re hall	d/d	19.74
29/04/21	Paint kit for BT Box	946	154.80
			4987.66

C Turner

Response by Cavendish Parish Council to West Suffolk Council Planning Applications – June 2021

DC/21/0785/HH – Householder planning application – First floor extension – Studland, Melford Road, Cavendish, Suffolk

Reason for our decision sent to properties either side of Studland

As the Parish Council is a statutory consultee on all Planning Applications, we give very careful consideration to all the positive and negative impacts of proposed development and seek to ensure our assessments are even-handed and fair to both applicants and objectors. In this case, we have carefully considered whether this Application is materially harmful to the character of Melford Road – in other words the street scene – or the amenity of the neighbours.

With regard to the street scene, we consider that whilst the proposals involve the introduction of a two-storey element within a line of single storey bungalows and will involve an increase in height, the additional floorspace will be provided below the predominant ridge height of the bungalows either side and largely within the existing footprint. We note there are variations of design within the existing line of bungalows, and it is not considered the introduction of an extra storey will appear incongruous given the limitation on height and the generous plot widths. Furthermore, it is not considered that the scale of the enlargement proposed is such that it would result in Studland being “overbearing” in relation to the size of bungalows on either side. Whilst these conclusions involve value judgements, we concluded that the scale and design of the enlarged dwelling would not be harmful to the character of Melford Road and that there are no planning grounds to insist that all bungalows within the line must remain single storey in future.

With regard to concerns that the potential exists to create a “row of broken teeth”, we have to consider each Application on its own particular merits and neither the Parish Council nor the Planning Authority should speculate on what might or might not happen in future on other sites. The same argument applies to the point raised about the ability to extend at ground floor level only – as our comments must be confined to the scheme actually submitted.

With regard to loss of amenity, we have revisited the scheme in the light of objections and particularly that of overlooking and hence alleged loss of privacy. It is true that there will be overlooking of neighbouring gardens from rear bedroom windows, but that is common throughout residential areas even within areas of low-density housing. It is not commonly understood that rights of privacy only extend to the immediate rear of dwellings and not to the full extent of gardens. In this case, having regard to the disposition of Studland and its orientation on its plot as well as the degree of separation from the dwellings either side, we do not consider a loss of amenity as a result of overlooking can be substantiated. You can be assured that if such was not the case, the Parish Council would strongly object on planning grounds.

As our present the view remains that there are insufficient grounds to justify an objection to the application, we intend to send a '**No comments to make**' response.

DC/21/1086/HH – Householder planning application – One garage with roof mounted solar panels – 2 Vineyard Cottages, Peacocks Rd, Cavendish

Deadline for response, 29th June 2021. To be discussed at June meeting.

Business and Innovation Park, Great Notley

As a consultee on the Braintree District Council - Planning Policy (Forward Planning) database, I wanted to bring to your attention a consultation being undertaken by our Planning colleagues in Development Management which may be of interest. The application relates to a proposed update to the Local Development Order (LDO) for the creation of a Business and Innovation Park at Horizon 120, South of A131, Great Notley, south of Braintree. The original LDO was adopted in April 2020, but with recent changes in national policy and legislation, amendments to the LDO have been made to ensure it reflects current legislation.

The updated LDO will replace the original LDO in its entirety once adopted.

How can I find out more? A copy of the draft Local Development Order and the Council's Statement of Reasons for making this order are available for inspection at Braintree District Council, Causeway House, Bocking End, Braintree, CM7 9HB (by prior appointment only due to Covid-19) during normal opening hours, and published on the Council's website at [braintree.gov.uk/pa](https://www.braintree.gov.uk/pa) using application reference 21/01783/LDO.

What can I do if I want to comment? Anyone wishing to make representations about the proposed local development order should submit these online via the Development Management website https://www.braintree.gov.uk/info/200227/comment_on_a_planning_application to be received by the Council by the 15th July 2021. In order to comment you will need to complete a short registration process. Alternatively, representations can be sent to the Council at Braintree District Council Offices, Causeway House, Bocking End, Braintree, CM7 9HB, to be received by 15th July 2021.

C R Turner – Parish Clerk

Report to Cavendish Parish Council. Wednesday 16 June 2021

From County Councillor Bobby Bennett

Please accept my apologies that I am unable to join you this evening due to Hundon PC meeting being at the same time. I hope to be able to alternate between the two, month by month.

I have received several emails about the parking in Cavendish. I am intending to meet with Mark Freeman the week after next to discuss this with a view to arranging a larger meeting of all parties in due course.

I have had a briefing from the SCC officers regarding the experimental HGV traffic order and we are looking to arrange a working party with Essex County Council ASAP to address some of the issues they have raised on their side of the border. This is one of my key priorities for Cavendish, Clare and Stoke By Clare.

Please continue to report highways issues via the online reporting tool and do please let me know if they are not being dealt with in a timely way and I will chase.

Please get in touch if there are any items following your meeting this evening and I look forward to seeing you again soon.

Below is a report of items that relate to the whole of Suffolk and then some items further afield that might be of interest. If you read nothing else of the below, please do take the time to read the first story about COVID testing and vaccination.

Best wishes,
Bobby

Whole of Suffolk

Just one jab is half a job – keep testing and get second vaccination

Health bosses in Suffolk are urging people waiting for their second COVID-19 vaccination to take regular tests to help curb the spread of the virus.

People are being asked to test twice a week and to take their vaccine as soon as it is offered to them.

Almost four in ten people in Suffolk have had either one or no jabs at all and therefore risk catching the virus or passing it on to other people.

The Delta variant of the virus is now the most prevalent in the UK and the concern for health bosses is that although the vaccine is highly effective - more than 80% after two doses – one dose is only around 33% effective. (2)

The figures do not record how many eligible people have refused a vaccine, but they showed the importance of getting **both** vaccinations when offered and testing regularly to break its spread

The Delta variant is now widespread in the UK and the data shows you are more likely to need hospital if you develop it, so please make sure you get both vaccinations. Additionally, everyone can also do their bit in curbing the spread by testing regularly. The more cases of infection that can be identified and isolated the harder we make it for the virus to spread throughout Suffolk. Lateral flow kits can be ordered online at Gov.UK, by calling NHS 119, you can get them from any library or pharmacies in Suffolk.

Suffolk County Council leader vows to “build back better, stronger, and greener after COVID”

On May 27th, Suffolk County Council held their 2021 AGM. Leader of the Council Matthew Hicks laid out his vision for the future.

Protecting vulnerable residents, strengthening Suffolk’s economy and a strong focus on the environment are at the heart of council's new priorities.

Protecting and supporting vulnerable residents, strengthening Suffolk’s economy, a strong focus on the environment and delivering value for money for the taxpayer is at the heart of priorities outlined by Suffolk County Council’s leader today.

Councillor Matthew Hicks said that in the next 4 years, Suffolk County Council will:

- Drive up educational standards through a project led by the National Literacy Trust.
- Maintain the Outstanding rating for Children’s Services from OFSTED
- Launch a £20m programme to spend £10m tackling highways flooding and a further £10m improving and upgrading 500 miles of pavements and footpaths.
- £14.5m in upgrading or building new waste recycling centres.
- Continue investing £45m building over 800 new school places for children with Special Educational Needs

Schools across Suffolk recognised for their efforts in encouraging active travel

The Modeshift STARS Accreditation scheme encourages schools across England to implement their own travel plans to increase levels of sustainable and active travel in order to improve the health and well-being of children and young people. More information on Modeshift STARS can be found at – www.suffolk.gov.uk/adviceontravel as well as top tips and advice on travelling to school.

The accreditations further support the county council’s Let’s make a change for the future campaign which is encouraging residents to consider more active and sustainable travel options during the COVID-19 pandemic to avoid overcrowding the county’s transport network, and longer term to experience the benefits of improved health and wellbeing, less congestion and cleaner air

On May 5th, Pupils from the schools below were recognised for their efforts in encouraging active and sustainable travel.

- Great Barton Primary Academy – encouraging road safety, by working with local councils to relocate and promote the puffin crossing near the school. This includes designing new street signs and a Park & Stride campaign
- Stowupland High School – encouraging active and sustainable travel and road safety. A group of sixth form students set up a walking bus to help new Year 7 students build confidence walking to a new school
- Exning Primary School – received their silver accreditation for their ongoing hard work promoting sustainable travel, road safety and improving air quality outside the school gates by running an anti-idling campaign.

New guide drafted to support major developments in Suffolk

It was announced on May 17th that Suffolk County Council had launched a consultation on an updated version of its “Developers Guide”.

The guide is a document to support all those involved in major planning applications in the county.

Whenever major developments are considered, for example new housing or industrial sites, they will likely have an impact on the local community. This could result in increased demands on the local infrastructure, for example more local traffic, more people living in a community, more school places needed, and many other local services.

To make sure that new developments result in improvements to local communities, developers must make financial contributions to local authorities, known as Section 106 agreements, or through the Community Infrastructure Levy. This money can then be put towards services to support the increase in demand made by the new development.

This updated guide has not been written as a set of rules, but to support developers and make them aware of what they should consider with their plans. It explains how we calculate the levels of financial contributions, so that we can manage the impact of a development and make sure it has a positive impact on our communities.

During 2019/20, the county council secured over £46m towards infrastructure from Section 106 agreements. We must continue to secure sufficient contributions from developments, to help fund services like schools, libraries and household waste recycling centres. This will help us to protect communities, their residents, and the demands on local services.

State-of-the-art vehicles join Suffolk Fire and Rescue Service’s fleet

On May 20th, it was announced that Suffolk Fire and Rescue had unveiled three new vehicles, packed with the latest technology, to support firefighters at emergency incidents.

The Command Support Vehicles will typically be used as a hub at large, complex incidents, from which officers can manage operations and work with other emergency services.

Some of the new features on the vehicles include:

- Dedicated WiFi, enabling officers at the scene to quickly stream and share data, images, footage and plans with colleagues who are based remotely, for example at the Combined Fire Control Room
- LCD display built into the side of the vehicle, allowing officers to share content with other agencies attending an incident, such as live drone footage and plans
- Latest communications and computer technology with access to live information, weather reports, data on

substances and chemicals, and direct contact with other agencies and services
Suffolk Fire and Rescue Service has invested £360,000 in the new units, which replace the three existing Command Support Vehicles.

With these new, more advanced vehicles in the fleet, Suffolk Fire and Rescue Service has even better tools at its disposal to take command of incidents.

It's important that the service continues to invest in such equipment, so that staff and crews can carry out their jobs to the best of their abilities, and are safe whilst doing so. In turn, this helps us to protect Suffolk's residents.

In the last couple of years, our firefighters have been kitted out in new uniforms and we've introduced three new appliances to the fleet. We are currently refurbishing Princes Street station in Ipswich and planning the construction of a brand new blue light station in Stowmarket. Our next projects include bringing in four new appliances which have enhanced tools to support at road traffic collisions, as well as updating breathing apparatus sets, handheld radios and IT.

Further Afield

Walk in the footsteps of Anglo-Saxon Kings on new Suffolk countryside trail

On May 11, it was announced that a new seven-mile walking trail near the site of Sutton Hoo had been created in Suffolk's Deben Valley revealing the hidden archeological secrets of the area.

Walkers will be transported back 1,500 years and experience the landscape once home to a long-lost Anglo-Saxon settlement at Rendlesham where the East Anglian Kings once lived. Hidden gems from other periods of history will also be unveiled, such as a medieval priory, a stately home, a decoy pond and ancient woodland.

The trail has been created by Suffolk County Council's Archaeological Service (SCCAS) and is one of the activities made possible by the National Lottery Heritage Fund. SCCAS received a grant of £517,300 to fund "Rendlesham Revealed: Anglo-Saxon Life in South-East Suffolk", a community archaeological project to uncover hidden history in the area.

To guide them, walkers can download an online guide, which will point out the history along the way, as they take in meadows, open fields, woodland and riverside paths. The guide is available on the Suffolk Heritage Explorer website: heritage.suffolk.gov.uk/rendlesham

We know that our physical and mental wellbeing benefit greatly from being outdoors and being in touch with nature. As the weather starts to improve, and we are able to travel in accordance with Government guidelines, getting outside for a walk is a really positive thing to do.

This new 'In the footsteps of Kings' trail in the peaceful Deben Valley countryside offers these benefits perfectly, as well as a unique and immersive experience exploring the local history. It is a great addition to the Discover Suffolk series, and available in time for the virtual Suffolk Walking Festival which begins on 22 May.

Long-awaited Pride in Suffolk's Past exhibition opened at The Hold

On May 14th, it was announced that the long-awaited Pride in Suffolk's Past exhibition will open on May 17th, in line with Covid-19 regulations.

This will be only the second exhibition to open in this brand-new venue - which partially opened for the first time last September - and is a fantastic opportunity for visitors to come and get a taste of what is on offer - all for free!

The Pride in Suffolk's Past exhibition, which is the culmination of an in-depth two-year project, uses original documents found in Suffolk Archives and local collections to explore the hidden histories of lesbian, gay, bisexual, transgender and gender non-conforming people in Suffolk's past.

Due to legal and social repression these stories have all too often gone untold but now these experiences can be shared for future generations to understand how things have changed over time, as well as what work there is still to be done.

Complementing the archival materials on display, the exhibition also contains contributions shared by the thriving LGBTQ+ community in Suffolk today.

The exhibition is open seven days a week from Monday 17 May until Sunday 4 July. Tickets are free of charge but must be booked in advance: www.ticketsource.co.uk/suffolk-archives

The Hold is able to reopen its doors with the Pride in Suffolk's Past Exhibition. This is such an important exhibition reflecting the lives of the LGBTQ+ community in Suffolk both past and present. I'd also like to thank everyone involved in the project who has shared their stories and supported the exhibition, ensuring that these voices can be heard.

The Pride in Suffolk's Past exhibition is the result of a wider project forming part of Sharing Suffolk Stories, the countywide National Lottery Heritage Fund supported programme of activities which enables communities to discover more about the history of where they live and to share it in new and engaging ways.

Reports to Cavendish Parish Council. Wednesday 16 June 2021

From Cllrs Nick Clarke, Karen Richardson and Marion Rushbrook

Shoppers to help guide the future of West Suffolk's high streets

Shoppers and businesses are being asked to have their say on how future development will support local high streets and the economy.

This engagement will help inform the evidence we are creating to inform preparation of West Suffolk Council's Local Plan; it will help guide our policies and choices about future development in our towns.

As part of the local plan – which has to meet a Government timetable and be in place by 2023, West Suffolk Council wants to further understand how our town centres work, how people use them to consider how the local plan might help manage the economic success of our town centres.

From Monday 7 June residents will be selected at random to take part in a telephone survey, while town centre surveys will also take place with COVID security measures in place so households and shoppers can have their say.

Boundary review consultation

The Boundary Commission has published its proposals to overhaul the electoral map. Residents are being urged to give their views in the eight week consultation process which closes on 2 August. Visit www.bcereviews.org.uk

Future developments of West Suffolk's markets

A dedicated task force is being formed by West Suffolk Council to assess the future development of the district's six markets. The committee will look at what our markets are doing and how best to sustain them in the future.

The authority operates six regular markets in Brandon, Bury St Edmunds, Clare, Haverhill, Mildenhall and Newmarket, although the size and regular stallholders of those markets varies from town to town.

Parking costs

The first parking tariff increases in five years are to come in next month to help pay for important town centre services.

West Suffolk Council has suspended the tariff changes since April 2020 but with the lifting of restrictions on 17 May to support the reopening of leisure and hospitality alongside retail and the need for income to pay for town centre services, the new charges will now come into effect from 5 July.

These are the first increases in five years, and in some of the Newmarket car parks, they are the first in nine years. This is despite rising costs associated with maintaining and running car parks including resurfacing costs, and around £1m per year in Business Rates that the Council pays. There are also plans to invest further in parking infrastructure including more electric charging points and better signage.

Car park usage is almost back to numbers we saw pre Covid.

Bury St Edmunds Christmas Fayre cancelled

West Suffolk Council has announced that they will not be organising a Bury St Edmunds Christmas Fayre this year in its current form. West Suffolk Council have said that a new 'Christmas in Bury St Edmunds' initiative has been launched by local councils and groups which will bring other events to the town over the festive period. The initiative will start in November and organisations and businesses are also invited to come forward with their events and ideas to be included in the programme. It is also expected that West Suffolk Council will look to work with partners across the areas to see how other Christmas events can be put on to benefit the whole district.

Rough Sleepers

Nationally, the government has awarded councils £203million as part of its Rough Sleeper Initiative to help reduce the number of people on the streets. Although there are fewer people on the streets but there are many in hostels

West Suffolk Council was awarded £505,142. This funding is being used to pay for the ongoing work of the rough sleeper team and use of the accommodation that the council has secured, to try to help support people and prevent them from returning to rough sleeping.

Reminder **StreetLink** (www.streetlink.org.uk). If you are concerned about someone over the age of 18 that you have seen sleeping rough you can use this website to send an alert to StreetLink. The details you provide are sent to the local authority or outreach service for the area in which you have seen the person, to help them find the individual and connect them to support. It is important to note that if you think the person you are concerned about is under 18 please do not contact StreetLink but instead call the police.

£1.5m funding to help vulnerable people carry on living at home

Vulnerable people across west Suffolk will be able to receive support to carry on living in their own homes rather than having to go into hospital or care.

Independent Living in Suffolk has received the £1.5million funding for its work in west Suffolk from the Government's Better Care Fund.

The money will be available as grants to help pay for any adaptations to people's homes in order to help them carry on living there.

The adaptations can vary from a simple rail to more extensive works to provide access to facilities.

Enquiries will be assessed by Suffolk County Council and then West Suffolk Council will help people with the application process to support residents to carry out the work required.