



CAVENDISH PARISH COUNCIL
Parish Clerk-C R Turner
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MINUTES OF ANNUAL MEETING OF THE PARISH
COUNCIL ON 11th May 2022
Held at The Memorial Hall, Cavendish commencing 7.30pm

Present: Councillors Halliday, Williamott, Welch, Gittins, Dawkins, and Freeman
Two members of the public and the Parish Clerk, Chris Turner.

No apologies received.

Absent: All County and District Councillors and PC Danny Rowe

Malcolm Halliday welcomed those present before commencing the meeting.

Malcolm Halliday was willing to carry on as Chair for another year but intended this to be his last year as Chair. Nobody else wished to stand as Chair and he was re-appointed unanimously.

A Vice Chair was appointed unanimously, Mark Freeman.

Councillor responsibilities were discussed. The following committees and responsibilities were agreed.

Finance Committee- Cllrs Halliday, Williamott, and Freeman together with the RFO Chris Turner

Planning- Cllrs Halliday and Gittins

Emergency Plan- Cllr Williamott

Highways- Cllrs Freeman and Dawkins

Allotments- Cllr Rowe

Footpaths- Cllr Rowe

Cemetery- Cllr Williamott

Playarea- Cllr Halliday

Memorial Hall- Cllr Welch

Village Pond- Cllr Dawkins

The meeting was then open for comments by the parishioners:

Letter received from a parishioner requesting answers to the following:

1. The Waver- This has been looked at by a lady from “The Stour Trust” who commented that it is a very healthy pond and there is little one can do about the green algae other than to clear periodically, put in more oxygenating plants and some barley straw. A fountain would help but would probably just clear the area around the fountain. This is all in hand. Fallen tree removed.
2. Children’s play area wooden edging- This is becoming rotten. It hasn’t been mentioned on the monthly inspection report we receive hence no action has been taken. Need to look to see whether we could use something other than wood, some stronger re-cycled material.
3. Village Sign at Long Melford end of village- This was removed by Anglia Water, and we are in touch with them about replacing the “gate” which is covered in concrete and broken. The fallen tree has been removed. Sign is held in safe keeping.
4. Queens Green Canopy initiative and tree planting- We aim to plant trees in the late Autumn. We need to investigate the health of trees on the green which were looked at 3 years ago.

Other comments:

1. Green allotment bins in Water Lane jutting into the road. Apparently, cars have lost mirrors on these although we have received no reports. There is sufficient room for the bins so they can keep clear of the road.
2. An update requested of the water that accumulates outside the entrance to Sue Ryder. This has cleared lately but is still likely to reappear. The Council will remind Suffolk CC that the job they had to repair the problem is still outstanding.

No verbal reports from County or District Councillors although we have a May report from the District Council which are held with these minutes.

The Parish Council meeting was then opened:

1. Minutes of our previous meeting on 9th March were accepted as in order by all Councillors. Chair signed the minutes.
2. Update on previous meeting issues- Chair to contact CC Bobby Bennett re the new Speed Indicator Device (SID). To contact Jon Eaton (WSDC) regarding funding from District Councillors
3. a) Draft accounts covering period of March and April had been circulated, however the clerk did mention that currently he was unable to balance these and therefore they should not be approved.
b) Accounts for the year 2021-22 had not been finalised due to (a) above.
c) Pay Rates for D Kirkman and J Murcott- Having received details of their rate it was agreed that the rates are accepted with D Kirkman’s rate increasing to £13 per hour and transport £20.50 per week, with Jeanette Murcott getting a 50p per hour rise to £11.75 per hour.
d) Jubilee Expenses were accepted, cost of lighting for church, £150.00 and Commemorative Coins for the local schoolchildren at £385 for 100 coins. No charge to be made for hall hire for the Jubilee party.
e) Update on Agar - This has yet to be finalised
4. Planning. The Chairman reported that the only Planning Application considered since the last meeting related to a detached garage at 2 Vineyard Cottages, Peacocks Road (DC/22/0374) which involved a re-positioning of the proposed garage to facilitate on-site parking for which there was no objection.
Councillor Gittins reported that the next stage of the draft West Suffolk Local Plan was expected to be approved by West Suffolk Council on 17th May for consultation to commence on 26th May. This latest

version now excludes the Blacklands Field site of 82 dwellings to which the Parish Council had previously objected. The small site at the end of Nether Road is retained with a capacity for 10 dwellings rather than the 5 dwellings advised by the Parish Council. The Parish Council will have the opportunity to consider the draft Plan further and make representations during the forthcoming consultation period.

5. Councillors Reports-

Highways-Cllr Freeman confirmed that there was a failure to agree the priorities for roads/parking/traffic etc and this needs to be revisited.

Memorial Hall update- Cllr Welch confirmed the kitchen re-furbishment was almost complete. The floor had dried out considerably following the removal of stones from the outside gully which has enabled airflow. She has had a quote for window cleaning from Ben Pettitt outside £53, inside £45. Agreed to go ahead and have them done once and see how they looked. Chair wished to thank Nicky's husband Barry for the work he has done in the hall. The oven needs a professional clean.

6. Report by Chair- Little to add other than to say the Cemetery looks a lot tidier this year than last with the grass being kept under control. Our website is a lot clearer with links to the magazine and Facebook. Cllr Freeman liaising with Victoria Tolchard re magazine/business links.

7. Allotments- A few issues with overgrown allotments which have been vacated. Some clearance is needed with a bonfire required to safely burn a lot of debris. A number of plots have been re-let.

8. Cemetery- Although it is better than last year there are a few issues that need sorting. The tap in the cemetery is to be cleared so its visible for use. The Lychgate roof still needs the tiles sorted.

9. Letter received re Cavendish Christmas Tree Festival. The Council happy to participate.

CR Turner-Clerk

Payments for the 2 months to 30th April 2022

BANK ACCOUNT PAYMENTS			
DATE	TO WHOM	Chq No.	AMT
01/03/22	Zurich Municipal Insurance	3032	2025.05
03/03/22	Computer Ink	3033	23.33
ditto	J Murcott re Feb Hall Clean	3034	90.00
ditto	SALC re Payroll sub	3035	54.00
ditto	D Kirkman Inv 17/18	3036	239.00
10/03/22	Water Rates Hall	3037	282.17
14/03/22	Speedwatch Costs	3038	60.00
16/03/22	D Kirkman Inv 18/19	3039	258.98
28/03/22	Chubb F&S Hall	d/d	19.74
ditto	B Gas Elec bill Hall	d/d	301.09
	Total		3353.36

DATE	TO WHOM	Chq No.	AMT
1/4/22	Wave re W Rates Hall	3040	173.22
ditto	Wave re W Rates Allotment	3041	16.22
ditto	Bowles Hall deposit refund	3042	25.00
ditto	D kirkman Street Cleaner etc	3043	208.98
ditto	Hall Cleaning Mar 22	3044	98.49
ditto	Clerks Wages Mar 22	3045	556.80
13/4/22	WSDC re Grass cutting 21-22	3049	7272.23
ditto	Auto Innovations re Plaque	3046	192.00
ditto	SALC re Annual Fee	3047	417.33
ditti	HMRC re Paye to 31-03	3048	354.60
ditto	WSDC Re Waste re village	d/d	50.39
ditto	ditto re Allotments	d/d	32.14
ditto	ditto re Cemetery	d/d	25.19
20/04/22	D Kirkman Inv 23-24	3050	189.00
ditto	Maestro Trees re Hall	3051	220.00
ditto	Timpson re Duplicate keys	3052	41.60
ditto	C Turner Wages April 22	3053	500.85
	Chubb F&S Hall	d/d	19.74
	Total Costs to 30th April 22		10393.78

Cavendish Parish Council Report - May 2022

Report from Nick Clarke, Karen Richardson and Marion Rushbrook (West Suffolk District Councillors)

Council Tax Rebate Grant

WSC have identified that more than 63,000 West Suffolk households could be eligible for the grant. To date they have paid the grant to 48,127 of these households while they have another 2,285 (as at midnight 12 May) that are going through mandatory checks before getting their payment. This means that 80 per cent of eligible households have either already been paid or are in the process of receiving their grant.

Households on direct debit

West Suffolk Council (WSC) are already in the process of administering over £6.3million of the Rebate Grant to more than 42,000 households whose residents pay their Council Tax by direct debit. Where the direct debit payee information is different to the name(s) we hold on our files for that address, payments may take slightly longer to check and process. Those who signed up to direct debit and have had their first successful Council Tax payment by direct debit before the end of April 2022 will receive their grant by the end of this month (April 2022). New direct debit payers still awaiting their first successful direct debit payment will be able to check our webpage <https://www.westsuffolk.gov.uk/counciltax/council-tax-rebate-grant.cfm> to see when they will receive the grant.

Households not on direct debit

This still leaves over 16,000 households who don't pay by direct debit and for whom we hold no bank details.

Anglia Revenues Partnership will be writing to these residents encouraging them to complete a simple, secure online form so we can get the rebate grant to them as swiftly as possible. But there is no need for residents to wait for their letter. Instead, they can complete the form online at www.angliarevenues.gov.uk/WSrebate. Eligible residents have until 31 May 2022 to complete the online form. After this date, any eligible households will have the rebate grant applied to their Council Tax bill to reduce their payments for the rest of the year. This is expected to take place around mid-June after which a new bill for a lesser amount will be sent out. We will then work with any residents who due to their circumstances end up in credit on their Council Tax account, to get the Rebate Grant transferred into their bank accounts as soon as possible.

If residents chose to complete a claim form and provide bank details, then the payments are subject to mandatory pre-payment checks designed to reduce the risk of fraud. If no issues are highlighted during these checks, then the process from claim to payment should take up to 10 working days.

Discretionary grant

West Suffolk Council has also received £270,300 to administer discretionary grants to those who we and our partner organisations identify as vulnerable and likely to be the most impacted by rising energy prices and the increased cost of living. This will include residents in band E-H properties who for Council Tax purposes are considered to be 'severely mentally impaired' and those who receive a Disability Reduction or Local Council Tax Reduction. There will also be a hardship scheme that people can apply to.

We will update you again when these discretionary schemes are launched.

Ukraine Support in and around Clare

It is good to see the speed and response to getting this group up and running.

It has been fantastic to hear of the generous spirit of so many local people offering to share their homes with those who have lost so much.

Nick Clarke has been working with people locally who have not just taken guests in but are also actively creating a refugee support group. Last week he went to Small Town (café) to the first coffee morning providing the opportunity for both Ukrainians and the host families to meet. Special mention to Antonia and Sarah who have worked so hard.

There were a lot of phone numbers being shared, questions being asked and answered and help with forms given.

There is so much to do. Schooling seems to be one of the biggest challenges.

Festival of Suffolk

The Festival of Suffolk is being led by the Suffolk Lieutenancy with the aim of shining a spotlight on all aspects of Suffolk life and to celebrate the Queen's Platinum Jubilee. The events that are taking place across Suffolk can be viewed on the Festival of Suffolk website, see here: www.festivalofsuffolk.org.

We are seeing many celebrations being organised across the villages and town in our area. Lots free events being organised by volunteers. Let's hope the sunshines and people are able to get out and be together and celebrate.

The Women's Tour stage finishing in Bury St Edmunds on 6 June and the Business Expo at Haverhill Leisure Centre on 1 July. If you, or the groups organising the events in your area, would like to promote an event on the Festival of Suffolk website then please complete and return the attached form to kate.paul@suffolkcf.org.uk

The Queen's Green Canopy

The Queen's Green Canopy is a unique tree planting initiative to mark the Platinum Jubilee. All tree planting by West Suffolk Council in 2022 is being recorded and submitted to the Woodlands Trust as a contribution towards the Queen's Green Canopy and tree planting will commence again in October 2022, through to the end of the Jubilee year. More information about the Queen's Green Canopy is available here: [The Queen's Green Canopy \(queensgreencanopy.org\)](http://TheQueen'sGreenCanopy(queensgreencanopy.org)) and SALC has also produced an information page which parish and town councils may find helpful: [Queen's Green Canopy – Suffolk – SALC](#).

Consultations

There are currently [consultations](#) open on new proposals for the West Suffolk Council Hackney Carriage and Private Hire Conditions Policy Handbook; and on the draft recommendations emanating from the interim Community Governance Review 2021/22. The consultations are open until 18 May 2022 and 30 June 2022 respectively.