



CAVENDISH PARISH COUNCIL
Parish Clerk-C R Turner
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Minutes of Cavendish Parish Council Meeting on 9th November 2022

Meeting in the Memorial Hall, on 9th November at 7.30pm

Attendees: Parish Councillors: Richard Dawkins, Annette Williamott, Mark Freeman, Ted Gittins, and Nicky Welch. Chris Turner (Clerk) and two members of the public.
District Councillor Karen Richardson and County Councillor Bobby Bennett

Apologies received from Parish Councillor Malcolm Halliday, District Councillors Marion Rushbrook and Nick Clarke

The Chair, Malcolm Halliday was absent, so the Vice Chair Mark Freeman chaired the meeting. He welcomed those present and thanked them for attending

Open Forum- Mention was made of concrete slabs in the ditch in Water Lane, this is the responsibility of the householders abutting the ditch. There is also a tree growing at the side of the ditch which could cause problems, clerk to report to Suffolk CC. During the recent heavy rainfall Poole Street became flooded. This was mainly caused by leaves not cleared from drains. Drains are supposed to be cleared twice a year, and therefore not possible to keep the drains clear especially in the Autumn. A question was asked of the County Councillor about the traffic order, this is still in dispute with Essex CC, and we await clarification. The PC were asked about what criteria we had for quotations for work in the village. This is laid down in our Financial Regulations which can be seen on our website. It does depend on whether it's an ongoing job or a new one.

CC Bobby Bennett's Report- See attached. October 22 written report to be circulated to Councillors. In addition, CC Bobby Bennett mentioned the ANPR that was recently in the village which hopefully will prove effective in reducing speeds. We are still awaiting details from the County Council about the new sign we wish to erect to replace the old speed sign at the Clare end of the village. She said there have been many flooding issues in Suffolk, and these need to be reported on the "Highway Reporting Tool" on the County Council website.

District Councillors reports - See attached. This had been circulated to the Councillors.

Meeting closed for the Parish Council meeting as follows:

1. Minutes of last meeting - All satisfied that the minutes in order and signed by Chair. A few outstanding issues which are in hand.

2 Financial Report-

i) External Audit Report- this had been circulated amongst the Councillors. The clerk (RFO) read out the final report, this is to be dealt with by the Finance Committee, meeting delayed and rearranged for 12th December.

ii) Acceptance of financial report for the 2 months to 31st October. All in favour and signed by Chair.

iii) The Finance Committee will discuss next years precept, comment made that we should include as an extra expense, the projector/screen suggested for the Memorial Hall, at the previous meeting.

iv) We have received a request from EACH (East Anglia Children's Hospice) for a donation. Agreed we would donate £100 to this charity.

3 Councillor Reports:

Cllr. Freeman-Awaiting the ANPR report. There needs to be a meeting by a sub-committee on Traffic Priorities for the village including all highway issues, flooding, parking etc.

Cllr. Welch - She is hosting winter warmer sessions in the Memorial Hall along with Cllr. Williamott. Attendance varies, everyone welcome, to enjoy the warmth, free coffee/tea cake etc which is provided as well as other entertainments. This takes place on Wednesdays in the afternoon. Cavendish Care would like to donate a bench, to be located by the new Wildflower area on the greensward at Peacocks Close/Road. The land is not owned by us, so we need to obtain permission from the District Council. Problem with trees in Church Close and road signs, these need reporting to Highways (CC). There is a "spongey" floorboard in the Memorial Hall kitchen.

Cllr. Williamott - By e mail. She applied for a grant for the "Warm Wednesdays", and it appears we may be successful, to cover costs etc. She has ordered two trees to be planted on the green, to replace two that have been felled. Erection to take place end of November/December.

4 Planning Issues – There have been 5 applications since the last meeting, see list attached. This does include plans for the old United Reform Church which includes change of use.

5 Policies of the Parish Council – There is an update on the policy for "Members' Conduct and the Registration and Disclosure of their interests". This had been circulated prior to the meeting. All in favour and the amended policy to be adopted.

6 Flooding. This is covered above. We do need to report all problems and may need to report on numerous occasions as the Highways Dept. have many calls on their resources and tend to turn down most complaints initially. This was suggested by our County Councillor.

Meeting finished at 9pm

Next meeting 11th January 2023

CR Turner- Clerk

A meeting of the Finbow Ambrose Sports and Recreational Trust was then held of which the Councillors are Trustees - see separate minutes.

Payments made in 2 months to 31/10/22:

| | | | |
|----------|-----------------------------|------|---------|
| 01/09/22 | D Kirkman Inv 44/45 | 3095 | 217.00 |
| 02/09/22 | J Murcott Hall Cleaning Aug | 3096 | 94.03 |
| 14/09/22 | Field Compost re playarea | 3097 | 247.00 |
| 14/09/22 | WSDC Re Waste re village | d/d | 50.39 |
| ditto | ditto re Allotments | d/d | 32.14 |
| ditto | ditto re Cemetery | d/d | 25.19 |
| 27/09/22 | Chair Exps Mop/Ink | 3099 | 47.04 |
| ditto | Destroyed cheque | 3098 | void |
| ditto | Water Rates-Allotment | 3100 | 57.82 |
| ditto | Paint for Cavendish Sign | 3101 | 38.00 |
| ditto | Wood Dowel for Sign | 3102 | 6.50 |
| ditto | D Kirkman Inv 46/47/48 | 3103 | 292.85 |
| ditto | HMRC re PAYE | 3104 | 356.00 |
| ditto | C Turner Wages Sept 22 | 3105 | 500.85 |
| ditto | Chubb re hall | d/d | 19.74 |
| ditto | Electric re hall | d/d | 43.51 |
| 14/10/22 | WSDC Re Waste re village | d/d | 50.39 |
| ditto | ditto re Allotments | d/d | 32.14 |
| ditto | ditto re Cemetery | d/d | 25.19 |
| 15/10/22 | D Kirkman Inv 49/50 | 3106 | 197.00 |
| 17/10/22 | J Murcott Hall Cleaning Sep | 3107 | 101.10 |
| ditto | Salc re Payroll | 3108 | 54.00 |
| ditto | Xmas Tree fee | 3109 | 16.00 |
| ditto | Hall Furniture | 3110 | 50.00 |
| ditto | PKF Littlejohn Accts fee | 3111 | 240.00 |
| ditto | W Suffolk Council re Grass | 3112 | 4947.17 |
| ditto | McAfee Computer Security | 3113 | 99.99 |
| 19/10/22 | D Kirkman Inv 51/52 | 3114 | 229.50 |
| 21/10/22 | B Gas re hall electrics | d/d | 108.62 |
| 26/10/22 | Chubb re hall | d/d | 19.74 |
| 29/10/22 | C Turner Oct/Wreath | 3115 | 525.65 |
| | | | |
| | Total Costs | | 8724.55 |

**Response by Cavendish Parish Council
to West Suffolk Council Planning Applications – November 2022**

**DC/22/1606/TCA – Trees in a conservation area – One Indian Bean, Crown Reduction by 2 metres–
Burghley House, The Green, Cavendish**

No Objection.

**DC/22/1763/HH – Householder Planning application – one detached garage with first floor office space -
Kimson Cottage, Ducks Hall Lane, Cavendish**

No Objection.

**DC/22/1786/FUL – Planning Application – Create brick paved area in the current car park for wheelchair
users' cars – Cavendish Hall, Stour Street, Cavendish**

Supported.

**DC/22/1889/TCA – Trees in a conservation area – One Oak and one Hawthorn; Fell – Cavendish Memorial
Hall, Melford Rd, Cavendish**

Expiry 24/11

Decision Required.

**DC/22/1770/FUL – Planning Application – Change of use of United Reform Church (class F1) to dwelling
(class C3) and demolition of existing single storey rear extension – United Reform Church, Lower Street,
Cavendish**

Expiry 24/11

Decision Required.

C R Turner – Parish Clerk

Suffolk County Council Report October 22



Dear All,

Please see below an update for October 2022. As always please email or telephone me if you have an issue that you would like my help with.

Best wishes,

Bobby Bennett

Bobby.bennett@suffolk.gov.uk

07813551959

On the death of Her Majesty the Queen

I was honoured to represent Clare Division at the County proclamation of the King in Ipswich and at the proclamation in Clare, and at the official Suffolk Mourning ceremony in Bury St Edmunds, all of which were incredibly moving.

Cost of Living

Find out what help is available to support you through the cost-of-living pressures.

Further advice and guidance around the subject can be found at www.suffolk.gov.uk/costofliving

<https://www.suffolk.gov.uk/community-and-safety/communities/healthier/cost-of-living-support/>



Homes for Ukraine

We continue to publish a news bulletin providing an update on the situation in Suffolk along with information about the work of the county council and partners within Suffolk's Ukraine Task Group and answers to frequently asked questions.

We are grateful for your support and our regular updates will include further information on how you and your communities can get involved, as we continue to work together to do all we can to help those fleeing the conflict in Ukraine. If you are not already receiving the newsletter you can sign up by emailing refugeesupport@suffolk.gov.uk

Window now open to apply for primary and secondary school places

Parents and carers can now apply for primary and secondary school places for September 2023.

The deadline for applications to secure a place at a Suffolk secondary school is Monday 31 October 2022.

The deadline for applying for a primary school place, including infant and junior schools, is Sunday 15 January 2023.

Campaign launched to boost metal packaging recycling rates across Suffolk

A new initiative encouraging households to recycle food and drink cans, aluminium foil and trays, empty aerosols and metal screw caps has been rolled out by the Suffolk Waste Partnership.

'MetalMatters' will see residents targeted with educational messages via a communications campaign comprising social media and outdoor advertising activities.

Expected to reach more than 350,000 households, the programme will run for a six-week period, commencing on Monday October 3.

The Suffolk Waste Partnership is proud to support the MetalMatters, which is run by Alupro, the Aluminium Packaging Recycling Organisation.

Designed to improve metal packaging recycling rates, the programme has reached more than seven million households nationwide since its launch in 2012.

For more information about MetalMatters visit: www.metalmatters.org.uk. To find out more about recycling in Suffolk visit www.suffolkrecycling.org.uk

Suffolk Roadsafe Partnership rolls out ANPR devices to target speeding motorists

Speeding motorists are to be targeted with a mobile number plate recognition system to be rolled out across Suffolk.

Automatic Number Plate Recognition (ANPR) Speed Indicator Devices (SIDs) will be rotated around sites where there is a problem with speeding or rat-running on roads with a 20 or 30mph speed limit.

The devices, 10 in total, will display the speeds of drivers to them as they approach, encouraging them to slow down.

If they continue to ignore the speed limit the ANPR camera will take a picture of them and record the date, time, speed, vehicle registration and a photo of the vehicle.

In certain cases, persistent offenders will be reported to Suffolk Constabulary and, while no one will be prosecuted as a direct result of the devices, they may be visited by a police officer who will speak to them about their driving.

The information shared with the police may also influence the deployment of speed enforcement vans to problem areas.

This project is part of the Suffolk Roadsafe Partnership between Suffolk County Council and Suffolk Constabulary.

Suffolk County Council provided £400,000 from the 2020 Fund to support a two-year trial.

A grant of £30,000 has also been awarded by the Road Safety Trust to evaluate the project and establish whether the camera scheme is effective in reducing speeding.

Cost of living to impact council's budget

Suffolk County Council is keen to hear from Suffolk residents, businesses and local communities, as it decides its budget for next year.

[An online survey](#) has been launched, and a number of focus groups will be held, for you to have your say on the services which are important to you.

A summary of your responses will be included in the report considered by the council when agreeing the budget in February 2023.

The budget setting process includes your thoughts, advice from council officers, elected members from political groups, businesses and partners in health and other public service organisations across Suffolk.

[The online survey](#) is open throughout October and November, and focus groups are being organised with local community groups and for members of the public. Details of these will be shared on the council's website and social media channels in due course.

Council to boost electric vehicle charging across Suffolk

Suffolk's residents and visitors will see further improvements the county's electric vehicle (EV) charging network, following Suffolk County Council's successful bid to fund more charging points.

The council submitted a bid of £1,362,000 to the Department for Transport, as part of the Local EV Infrastructure (LEVI) pilot scheme.

With additional contributions such as commercial funding, the project will see a total investment of around £2.75m.

The new LEVI funding will allow the council to develop the county's EV charging network by:

- Installing PV solar power and battery storage upgrades to approximately 10 existing sites
- Installing community EV charging, PV solar power and battery storage at over 30 further sites in urban and rural areas
- Identifying key commercial sites for 7kW, rapid and ultra-rapid chargers, which will benefit the local community

Suffolk County Council has led the way in EV charging, following the launch of Plug In Suffolk in 2019. It was the UK's first 'fully open' public EV fast charging network and has seen other local authorities around the country follow that model.

Plug In Suffolk has now installed 100 charging points around the county, with an emphasis on installations in rural locations and supporting households without off-street charging capabilities.

Joint report from West Suffolk District Councillors: Nick Clarke, Karen Richardson and Marion Rushbrook

We continue to ask everyone to keep an eye out for people around them who may be struggling with the current issues we are living with. Direct anyone who needs assistance to the relevant bodies that may be able to help. We know our local food banks are being stretched and it is only early November. West Suffolk Council (WSC) website has a resident's section, which contains links to get support, grants etc (under the *Resident* link). For those who do not have access to the internet Customer Services is available Monday to Friday on 01284 763233, opening hours 08.45–17.00.

West Suffolk Council is working with colleagues across Suffolk to support individuals as well as ensuring community and other groups are able to support and have help to meet their own costs. They have some external funding, via the Collaborative Communities Board, to help community groups and more may be on the way. A really useful source of advice is the cost-of-living page on our website. This links to sources of local and national support: [Cost of living \(westsuffolk.gov.uk\)](https://www.westsuffolk.gov.uk/cost-of-living). WSC remains committed to supporting their communities throughout this winter, including warm spaces, access to food and financial support.

WSC are also looking at how we can support those community groups who run public buildings such as community centres, village halls, libraries, churches and the work that they will be doing over the coming months to help people stay connected, stay warm, and provide other support and activities to look after people's health and wellbeing. Ultimately, this is to help residents reduce some of their daytime energy costs and help reduce respiratory illnesses.

Locality Budget

We are now halfway through West Suffolk Council's (WSC) financial year and the three of us funds to spend on our town and parishes

WSC Families and Communities Officer can help with any questions or concerns you have in relation to the spend, as well as assisting you with questions and paperwork.

West Suffolk Parish and Town Forum

The Parish Conference will be held on Wednesday 16 November at 5.45 for a 6pm start. WSC are continuing to hold them virtually, through Microsoft Teams as they have seen an increase in attendance and participation. The agenda is being confirmed but the three likely topics are Cost of living, Community Emergency planning and District elections.

If you would like to join the event, please confirm your attendance by email: families.communities@westsuffolk.gov.uk by **9/11/2022**. The Teams meeting link will be sent through to all that have emailed to confirm their attendance on the **11/11/2022** and will only be sent through to you if you have confirmed your attendance so, please make sure to do this before the date above.

West Suffolk planning applications: unavailability of 'Public Access' system

Please be advised that the Public Access system will be unavailable *from 8 November until 11 November* due to essential work.

We apologise for any inconvenience caused. If you have any queries, please contact prs.systems@westsuffolk.gov.uk

Avian Flu

Most people know this is now in our area, if you come across any issues contact WSC customer service (if the bird is on WSC land). Should there be a larger issue call **DEFRA helpline on 03459 335577** and report.

Consultation

Proposed changes to Local Council Tax Reduction Scheme 2023-24.

This online consultation is open from 18 October to 18 November 2022 to take part online visit: *Have your say*

Audience: Council Taxpayers, advice and advocacy organisations, registered providers, recipients of local Council Tax support, parish and town councils, public sector partners

As part of WSC work to ease the cost of living for communities it is looking at possible options to increase for one year the discount for Council Tax given to people on low incomes.

This is known as the Local Council Tax Reduction Scheme.

In light of the national challenge of the cost of living the council seeks to engage with the public and stakeholders on options with a consultation which is open until 18 November 2022.

The changes would be temporary and would take effect from 1 April 2023. If implemented, these changes would mean that for 2023-24 only the maximum discount a working-age resident could receive on their Council Tax would increase from 91.5 per cent to either 95 per cent or 100 per cent (depending on the final decision). This would reduce the amount that many Council Taxpayers have to pay and could result in some working-age residents paying zero Council Tax. From April 2024 the maximum discount would automatically revert back to 91.5 per cent.

The proposed changes do not affect pensioners, who are covered by a different element of the Council Tax discount scheme which already offers a maximum discount of 100%.

Paper copies are available on request from liz.barnard@westsuffolk.gov.uk or 01638 719454.

Feedback from the consultation will be considered by Cabinet on 6 December 2022 making its recommendation to full Council on 13 December. If agreed, the changes would come into effect for one year from April 2023.

At the moment these are just draft proposals which the council will want to hear people's thoughts on before they are considered to be taken forward. It is part of a range of ways the council is supporting communities including those with the highest risk of financial hardship as a result of the current cost of living crisis.