



CAVENDISH PARISH COUNCIL  
Parish Clerk-C R Turner  
Hazelmere, High Street  
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## **Minutes of Cavendish Parish Council Meeting on 14<sup>th</sup> September 2022**

Meeting in the Memorial Hall, on 15th September at 7.30pm

Attendees: Parish Councillors Malcolm Halliday, Mark Freeman, Ted Gittins, Richard Dawkins and Nicky Welch. Chris Turner (Clerk) and four members of the public.

No District Councillors or County Councillors

The Chair welcomed those present and thanked them for attending. He went on to mention the death of Queen Elizabeth II. Our condolences go to the royal family. A minute's silence was observed.

### **Open Forum**

Comment was made about the straw/hay falling off the back of trailers and getting into the drains. This had been mentioned previously but there is nothing to be done. There is more straw than usual, and this is down to the dry weather. Farmers have to ensure their load is safe and secure but do not have to cover the load. The District Council, half yearly, are due to clear the kerbs and clerk will chase as this was due last month.

An update was requested of the ANPR and Lorry ban. We are still expecting, this year, the use of an ANPR machine which will be located in 2 parts of the village, Stour Street and Melford Road. The Lorry ban through the village is meeting resistance from Essex CC as the traffic would be diverted there, its still being worked on. There might be a slight reduction in HGV traffic currently, as there has been a change of status of the highway which has been downgraded.

A report had been made to Highways about a post that had a 30mph sign attached and which was rotting. Highways have advised the parishioner that its not bad enough to renew, even though its in a dangerous state. This post is one that should be replaced when we receive the ANPR sign as its due to be placed there.

A parishioner at the Clare end of the village mentioned that the footpath from Cavendish house was very narrow as it was overgrown with grass etc. It needs clearing back and we will arrange remedial action, as currently its too narrow for an electric buggy to travel on and they have to be partly on the road.

No reports or apologies for absence received from either County or District Councillors even though they had been invited prior to the Queen's death.

Meeting closed for the Parish Council meeting as follows:

Apologies for absence had been received from both Parish Councillors Annette Williamott and Danny Rowe which were accepted.

- 1 Minutes of last meeting - All satisfied that it is in order and minutes signed by Chair.
- 2 Clerks comments - A few matters still outstanding. Lychgate roof needs repair, (Chair to look into), Village sign (see below), Tree report, (Clerk to contact Maestro), Sign for pond (Clerk to order from Sudbury Innovations), Highway Cttee meeting (Cllr Freeman to organise), Hall moisture issue (Chair/Cllr Welch dealing with Marjorams).
- 3 Financial Report -
  - i) The two-month financial report to 31<sup>st</sup> August 2022 was accepted by all.
  - ii) Our Internal Audit report has been received and our AGAR sent to our external auditor. The report has been sent to all Councillors for information. It was agreed the Finance Cttee would meet to discuss points. The External Audit is awaited from Littlejohn.
  - iii) We are repairing the village sign at the Long Melford end of the village. Two councillors are dealing with this. Parts including paint, cement etc will be £100 approx. We are having to do it as no reply can be obtained from Anglian Water who removed the sign to fix a water leak.
  - iv) The Memorial Hall/Jubilee Room electrics have been surveyed and a report has been made by our usual electrician. He feels a number of changes are needed to cover us for 10 years, and has had meetings with Cllrs Halliday, Welch and clerk. He has provided an estimate for just short of £4000 to update and deal with issues. The Chair gave details and proposed we go ahead with the work. All in agreement and Clerk to notify contractor.
- 4 Flooding in High Street - The recent deluge that took place, following a period of drought, had caused floods in the High Street, paths being impassable, especially near The Old Bakery. Is this caused by drain blockage or due to the old Victorian pipework? We will ask the District Council to clear drain/gulley.
- 5 Reports by Councillors -

Cllr Freeman - A letter has been received regarding parking issues when the village fete was on. There was a car park available but there was congestion in the High Street. The Highway Committee are to meet to discuss priorities for the village and this will be included. Also received a message relating to Lord Cheshire's grave which was untidy, from the British Legion. We are waiting to hear from the War Graves Commission.

Cllr Welch - Awaiting report from Marjorams, once the wall in the Memorial Hall is dry it will be re-plastered and then re-decorated, yet to decide on colour scheme.
- 6 Report by Chair - The medals we purchased to gift to the children for the Queens Jubilee, to be handed out when the new trees are planted on the Green, are linked to the Queens Green Canopy and we need to ensure it is still appropriate to give these out.
- 7 Grant Application - A new group that has been formed in the village, Cavendish Koalas have asked whether we could provide a grant or alternatively purchase some small tables and chairs for children's use. Chair to ascertain how many are needed and costing etc.

8 The Waver. We have placed in the Waver one unit which has helped in the clearing of algae. Initially, following the clearing out of a lot of the algae the new unit had cleared the pond. However, probably because of the dry hot weather, some has returned. We are to clean the current unit and hopefully over the winter months it will keep the pond clear. Sign needed for the notice board by the Waver - see above

9 Planning: There have been 7 applications since our last meeting, we had no reason to object to any, most were for trees. List attached

10 Play area Report - The annual report has been received in addition to the usual monthly one. This had listed a number of points that we needed to look at. A meeting took place between the Chair and David Kirkman to discuss an action plan. A lot of the points had already been dealt with by David and he will continue to monitor the area. Bark has been ordered to top up the area and to cover concrete at the base of some of the swings etc. We have also ordered a new wooden sleeper for the area at the top of the slide.

11 Correspondence - Request for a screen for the Memorial Hall received, to be looked into by the Chair and Cllr Welch. Complaint about a tree in the Memorial Hall grounds, to be referred to Maestro Tree specialists. Letter re Xmas tree, that we are willing to sponsor, to be looked at by Cllrs Williamott and Welch.

Meeting ended at 9.00pm

Next meeting 9th November 2022

CR Turner - Clerk

Payments made in last 2 months to 31<sup>st</sup> August 2022

Bank Balances as at 31/08/22 £71810.71

|          |                              |      |          |
|----------|------------------------------|------|----------|
| 06/07/22 | Fountain for Waver           | 3074 | 295.00   |
| ditto    | MJ Maynard re Hall electrics | 3075 | 691.20   |
| ditto    | HMRC re PAYE to 30/6         | 3076 | 356.00   |
| ditto    | J Murcott Hall cleaning 6/22 | 3077 | 0.00     |
| ditto    | Cemetery materials re Tap    | 3078 | 50.80    |
| 14/07/22 | Cavendish Magazine           | 3079 | 300.00   |
| ditto    | D Kirkman Inv36/58           | 3080 | 220.99   |
| ditto    | Hall Cleaning                | 3081 | 22.50    |
| 15/07/22 | Bog Bean for Waver           | 3082 | 9.99     |
| 16/07/22 | Chq no 3077 reissued         | 3083 | 90.55    |
| 19/07/22 | Printer Ink                  | 3084 | 45.98    |
| 23/07/22 | Marjoram re Hall Repairs     | 3085 | 194.82   |
| 14/7/22  | WSDC Re Waste re village     | d/d  | 50.39    |
| ditto    | ditto re Allotments          | d/d  | 32.14    |
| ditto    | ditto re Cemetery            | d/d  | 25.19    |
| 28/07/22 | clerks salary july           | 3086 | 500.85   |
| ditto    | D Kirkman Inv37/38           | 3087 | 249.00   |
| ditto    | SALC Audit fee               | 3088 | 298.80   |
| ditto    | Pest Control Wasp nest       | 3089 | 50.00    |
| ditto    | Chubb F&S                    | d/d  | 91.74    |
| ditto    | B Gas Elec re hall           | d/d  | 70.53    |
| 10/08/22 | D Kirkman Inv 39/40          | 3090 | 286.74   |
| ditto    | J Murcott Hall cleaning 7/22 | 3091 | 128.00   |
| ditto    | Speedwatch Costs             | 3092 | 15.60    |
| ditto    | D Kirkman Inv 41/42/43       | 3093 | 309.71   |
| 14/8/22  | WSDC Re Waste re village     | d/d  | 50.39    |
| ditto    | ditto re Allotments          | d/d  | 32.14    |
| ditto    | ditto re Cemetery            | d/d  | 25.19    |
| 26/08/22 | clerks salary aug            | 3094 | 500.65   |
| ditto    | Chubb F&S                    | d/d  | 19.74    |
| ditto    | B Gas Elec re hall           | d/d  | 66.44    |
|          |                              |      |          |
|          | Total Costs                  |      | 5081.07  |
|          | Total Costs b/fwd            |      | 15644.96 |
|          | Total Costs to c/fwd         |      | 20726.03 |

**Response by Cavendish Parish Council  
to West Suffolk Council Planning Applications – September 2022**

**DC/22/1171/FUL – Planning application – Change of use of existing ancillary studio annex to holiday let – Norfolk House, High St, Cavendish.**

No Objection.

**DC/22/1249/TCA – Trees in a conservation area – one Willow; pollard - one Cherry; crown reduction - one Plum; crown reduction – Railway View Cottage, High St, Cavendish**

No Objection.

**DC/22/1217/HH – Householder Planning application – Single storey side extension, ss front extension, installation of one window to front elevation and installation of roof lights on front elevation – Robbs Farm Barn, Peacocks Road, Cavendish**

No Objection.

**DC/22/1388/LB – Application for listed building consent – Create brick paved area for wheelchair users parking – Cavendish Hall, Stour Street, Cavendish**

Supported.

**DC/22/1521/TCA – Trees in a conservation area – One Holly and one Elder; Fell – Station House, Pentlow Lane, Cavendish**

No Objection.

**DC/22/1528/TCA – Trees in a conservation area – Three Beech; crown reduction – 14 The Maltings, High Street, Cavendish**

No Objection.

**DC/22/1538/TCA – Trees in a conservation area – One Morus Alba; crown reduction – Mulberry House, 20 Greys Close, Cavendish**

No Objection.

C R Turner – Parish Clerk