



CAVENDISH PARISH COUNCIL
Parish Clerk-C R Turner
Hazelmere, High Street
Cavendish, Suffolk CO10 8AZ

Phone 07814 246204 Email cavvpc@outlook.com

Minutes of Parish Council meeting on 8th March 2023

Attendees:

Parish Councillors M. Halliday, Annette Williamott, Nicky Welch, and Mark Freeman

District Councillor Nick Clarke

3 residents

Clerk-Chris Turner

Apologies Bobby Bennett, Karen Richardson, Marion Rushbrook, Ted Gittins and Richard Dawkins

Cllr Halliday welcomed those present and opened the Parish council meeting.

Reports by our County Councillor Bobby Bennett and District Councillors Nick Clarke/Karen Richardson and Marion Rushbrook

As our County Councillor was unable to be present, she had sent a report which are attached to these minutes.

Our District Councillors had also sent a report which is attached. Nick Clarke was present and added a comment about the growing number of Solar Farm applications they were seeing for farmland areas. Also, he wanted to reiterate that there are a number of householders who had not received the Energy subsidy of £400, for various reasons and they were working on the strategy, details in the report. Claims must be made before 31st May.

Issues/Comments from the public- there were queries relating to a) Update on Kebab van in the layby- This can remain there, and no licence is needed. It has passed the health inspection. b) Do we have any further information re Broadband and fibre from Gigaclear. We expect further information nearer the date it will be installed. It was reiterated that this is not a local initiative, and no one had to change supplier and take up the service. c) Comment made about misinformation on traffic signs when work is being carried out on the roadway. This has been ongoing for a considerable time, but it appears that Highways Dept at SCC cannot seem to get to grips with what is needed.

Meeting closed for the Parish Council meeting:

"Disclosure of Interests" to reflect the legal requirement to disclose any pecuniary or non-pecuniary interests".

Councillor Nicky Welch declared an interest in an item re the re-decoration of the hall and will take no part in that discussion.

1. Minutes of last meeting- These were approved as a true record and duly signed by the Chair.
2. Update of outstanding issues - Report made by clerk. a) Dyno- rod have been instructed to go ahead with the work required on the blocked drain from the men's urinals. b) SCC have been chased about the speed sign. c) Plinth needed on greensward in Peacocks close/road for siting of a new bench which has been gifted to us.
3. Financial Report - The report showing income and outgoings for the 2 months to 28th February 2023 had been circulated to each Councillor. The clerk (RFO) answered a couple of queries, and the report was then accepted as in order and signed by the Chair. In addition, the minutes of the Finance Committee meeting of 21st February had been circulated to all Councillors. No issues arising.
4. Memorial Hall update - Part of the hall needs re-decorating. We received a quote in 2018 to paint the walls and ceiling at a cost of £3160 (split £1700 ceiling £1460 Walls). We have now received two quotes for the walls, both for £1800, and needed to decide on who to give the contract to. It was agreed by 3 councillors that it would go to Terry Welch, with Nicky Welch abstaining. It will be done by closing the hall for a period in the summer when our bookings would not be affected too much. Before this the electrics need tidying as there is a lot of loose wires, the electrician is to be called. We have had the screen projector installed with new electrics on the stage. The kitchen floor is still causing a problem and we are to ask Mr Marjoram from Glemsford to have a further look and also the guttering outside the kitchen as there is dampness around the back. Anglian Water have been looking at our water meter in the front car park to see whether its leaking. It appears that the meter is fine, but it therefore means we have a small leak from the meter into the building. It was agreed as it's a minor problem we will leave it for the time being.
5. Review of sub-contractors' tasks - With regard to the hall cleaning it is felt we need to ask our contractor, Jeanette Murcott to increase her hours which she is willing to do in principle. We are looking at an extra 2 hours per week on a different day. With regard to our Street Cleaner, we need to compile a list of jobs that are required in the village and agree with David Kirkman the way forward. Cllr. Freeman offered to supply a list.
6. Planning - The only applications in the period related to management of trees. No contentious issues.
7. Councillors reports- The "Winter Warmer" has progressed well. We are getting up to 23 people at a session and the majority would like the session to carry on as a social event. The Council is happy with this, and we will see how it goes over the spring/summer months. Mention was made of a bench being placed in the Orchard; we do have a number in the cemetery which could be used after making them presentable. The Orchard is to be changed insofar as the grass is to be kept longer but with shorter grass areas for paths interspersed among the trees. This is for wildflowers and smaller animals to make use of.
8. Chairs Report-There has been a delay with replacing the current Speed Indicator Device at the Clare end of the village. We are still awaiting details and confirmation from SCC as to removing the old sign but to leave a post for the new sign to sit on, and also the cost of the electricity. Hopefully we will receive confirmation shortly.

9. Audit 2022-23. Housekeeping actions were required and were completed as follows:

1. The standard “Standing Orders and Financial Regs. No changes were needed. Policies on website affirmed all in order and no amendment due.
2. Clerk was appointed formally as “Responsible Financial Officer.
3. The Council insurance is up to date. Premium for 2023-24 due to be paid on 21/3/2023.
4. Confirmed the clerk does not wish to join a pension scheme and we as a council have completed a Declaration of compliance.
5. An updated Asset Register was signed off.
6. We confirmed the appointment of SALC as our Internal Auditor.
7. An Internal control statement was signed off.
8. Financial Risk Assessment statement was completed and signed off.

10. Elections and Action needed. The clerk had printed nomination papers for the current Councillors to complete if they wished to stand again. These need to be hand delivered and returned to the clerk in good time. Hopefully we will increase the number of Councillors to our full allocation of seven.

Meeting ended at 9.15pm

Payments made for 2 months to 28th February 2023

05/01/23	J Murcott re Hall cleaning	3133	90.00
ditto	Orchard Costs Equipment	3134	40.98
ditto	D Kirkman Inv. 60&61	3135	222.00
ditto	C Turner-Dec 22 Pay	3136	538.72
ditto	HMRC re PAYE	3137	471.92
11/01/23	Marjoram Builders re Hall	3138	378.10
ditto	D Kirkman Inv. 62-63	3139	197.00
ditto	Glasdon re rubbish bags	3140	390.32
ditto	PPL/PRS Re Music licence	3141	382.80
16/01/23	WSDC Re Waste re village	d/d	50.37
ditto	ditto re Allotments	d/d	32.10
ditto	ditto re Cemetery	d/d	25.23
23/01/23	C Turner-Jan 23 Pay	3142	538.92
24/01/23	Speedwatch exps	3143	17.28
25/01/23	Chubb Hall	d/d	19.74
ditto	Chairs Expenses re Hall/Website	3144	182.39
26/01/23	D Kirkman Inv 64-65	3145	249.00
30/01/23	B Gas Hall	d/d	707.78
ditto	Bench for Wildflower area	3146	408.00
ditto	J Murcott re Hall cleaning	3147	97.10
10/2/23	D Kirkman Inv 66&67	3148	249.00
10/02/23	Dyno-Rod re hall toilets	3149	210.00
ditto	SCC Street licence-SID	3150	150.00
21/02/23	B Gas re Hall	d/d	538.16

26/02/23	D Kirkman Inv 68-69	3151	217.00
ditto	Maynard Elec re Hall	3152	513.30
ditto	C Turner-Feb 23 Pay	3153	538.92
ditto	Microsoft Sub for windows	3154	79.99
28/02/23	Chubb re hall	d/d	19.74
	Total Costs		7555.86

Bank Account Balances as at 28/2/23 £65,428.96

Next meeting on Monday 22nd May 2023 - AGM and PC Meeting
Annual Parish Meeting on Wednesday 24th May 2023

C R Turner-Clerk

**Response by Cavendish Parish Council
to West Suffolk Council Planning Applications – March 2023**

DC/23/0124/TCA

Trees in a conservation area notification - one Hazel (T1 on plan) remove eight stems on eastern aspect

Church Farm Road From Peacocks To The Green Cavendish Suffolk

No Objection

DC/23/0283/TCA

Trees in a conservation area notification - one Goat Willow (T1 on plan) overall crown thin by up to twenty percent; remove lowest branches to clear shed

Three Chimneys Poole Street Cavendish Suffolk

No Objection

DC/23/0380/TCA

Trees in a conservation area notification - one Viburnum (T1 on plan) coppice

Prentice House High Street Cavendish Suffolk

No Objection

C R Turner – Parish Clerk

Councillor Bobby Bennett
County Councillor for Clare Division
Bobby.bennett@suffolk.gov.uk
07813771959

**Suffolk County Council Report for Clare Division
Annual Summary 2023**



We spend 75p of every £1 we receive supporting those that need it most. This includes older people, children and those who are the most vulnerable in Suffolk and we provide these important public services for 365 days of the year.

The remaining 25p in every pound pays for other vital services including Suffolk Fire and Rescue, Road Maintenance, Footpaths, Public Transport, Waste Services, Libraries, Culture, Leisure, trading standards, Community Safety, Biodiversity and tackling climate change.

Your council tax means we can make a positive difference in your community and continue to provide services that you can rely on.

Our ambitions for Suffolk are split into 4 priorities which are:

- Looking After our Health and Wellbeing
- Strengthening our Local Economy
- Protecting and enhancing our environment
- Providing value for money for our Residents

Within the Division I attend as many meetings as I am able to and please do ask if you need me to attend to discuss a particular issue.

I have a locality budget which I can award to causes that meet our priorities each year. Last year I supported numerous projects including supporting parishes to enhance their environments such as tree planting or sign renovation, helping parishes host community events, supporting parishes to purchase Speed Activated signs and I awarded some money to Clare Library to make some minor improvements. I have also supported with funding to the Citizens Advice in West Suffolk and the Rural Coffee Caravan to support residents of Clare Division. I can make awards for this year from 5th May 2023 so please let me know if you have any projects that I might be able to help with, I would love to hear from you. Through my Highways Locality Budget I have funded a number of speed surveys to investigate what can be done to address some of the areas where speeding is an issue.

Highways concerns continue to take up much of the conversation at parish council meetings. Please can all issues be reported on the highways reporting tool [Suffolk County Council - ReportIT](#) and please continue to email me with items that need following up on. I have held a number of positive meetings in parishes with the highways engineer to discuss specific issues and would be happy to arrange a meeting if it would be useful to you.

At the County Council I continue to be the Cabinet Member for Equality and Communities and my priorities this year have been the Ukraine refugee response and playing our part within the Suffolk system to support residents with the cost of living. My other responsibilities include Arts and Heritage, Citizens' Advice, Community Safety (including Domestic Abuse, PREVENT and Violence Against Women and Girls), Coroner Services, Customer Services, Equality, Gypsy and Traveller Services, Human Resources, Libraries, Registrars, Safer and Stronger Communities and The Voluntary Sector

Please get in touch with me via email or telephone if you need my help on a Suffolk County Council Issue.

CAVENDISH PARISH COUNCIL REPORT – WEDNESDAY 8TH MARCH 2023 FROM DISTRICT COUNCILLORS – Nick Clarke, Karen Richardson and Marion Rushbrook

Locality Funding / Coronation Events

Most (if not all) of our allowances have been spent in our 8 wards with parish / town council. The officer Jon Eaton is working through the final process for each of the applications.

The last of our funds have gone towards Coronation events. These events are seen as bringing communities together, celebrating communities and forging new relationships.

Voter ID

The UK Government has introduced a requirement for voters to show photo ID when voting at a polling station at some elections. This new requirement will apply for the first time in England at the local elections on Thursday 4 May 2023.

Which forms of ID can I use to vote?

You may already have a form of photo ID that is acceptable. You can use any of the following:

- Passport
- Driving licence (including provisional license)
- Blue badge
- Certain concessionary travel cards
- Identity card with PASS mark (Proof of Age Standards Scheme)
- Biometric Immigration document
- Defence identity card
- Certain national identity cards

For more information on which forms of photo ID will be accepted, visit electoralcommission.org.uk/voterID or call their helpline on 0800 328 0280.

If you don't have an accepted form photo ID

If you don't already have an accepted form of photo ID, or you're not sure whether your photo ID still looks like you, you can apply for a free voter ID document, known as a Voter Authority Certificate. You can apply for this at voter-authority-certificate.service.gov.uk.

Alternatively, you can complete a paper application form and send this to the electoral services team at your local council.

If you need any help with applying for a Voter Authority Certificate or want to request an application form, contact your local council. To find their contact details visit electoralcommission.org.uk/voter.

Find out more

If you have any questions or would like to find out more, go to electoralcommission.org.uk/voterID, or call their helpline on 0800 328 0280.

Cost Of Living

Link: [Cost of living \(westsuffolk.gov.uk\)](http://westsuffolk.gov.uk)

The rising cost of living pressures can affect any one at any time. If you, or someone you know in West Suffolk are struggling financially at this time, there is support and advice out there that can help.

The Government website has lots of resources and links to support you and your family at this time. [The Help for Households](http://helpforhouseholds.campaign.gov.uk) helpforhouseholds.campaign.gov.uk campaign has been launched to raise awareness of the support that is available nationally for those that need it most.

Suffolk Infolink

infolink.suffolk.gov.uk/kb5/suffolk/infolink/family.page?familychannel=6

details all the support in your community which is local to you and through various national charities and organisations.

This is to update you all on the Government's Energy Bills Support Scheme Alternative Funding, who is eligible and West Suffolk's role in helping eligible residents to access this funding as swiftly and simply as possible.

You may recall that West Suffolk Council was one of four councils nationally chosen to pilot the scheme below on behalf of the Government's Department for Business, Energy and Industrial Strategy (BEIS). This was to a limited number of applicants so that we could feedback any issues.

West Suffolk Council was also the first in the country to go live on the pilot and also the first to put payments through.

Energy Bills Support Scheme (EBSS)

The EBSS Alternative Funding scheme is now being launched nationally.

About the scheme

The majority of households are already receiving the (EBSS) to help with the cost of their energy bills.

They will be receiving this in the form of six instalments, paid through their electricity supplier from October 2022 through to March 2023. These six payments will total £400. Councils are now working with the Government's Department for Business, Energy and Industrial Strategy (BEIS) to contact and make payments of £400 to those households including vulnerable residents who have missed out on this funding because they:

- pay for energy through a landlord, housing manager or site owner
- live in a park home, houseboat or off the electricity grid

This may include:

- Care homes
- Park homes
- Caravan parks
- Moorings
- Some tenants of private and social rented homes
- Homes on a private electricity supply
- Residents of caravans and houseboats on registered sites
- Farmers living in domestic farmhouses
- Other off-grid households.

How people apply

People should visit the Government website at www.gov.uk/ebss-alt-funding which includes more details. BEIS will then carry out some initial eligibility checks before passing applications back to us and Anglia Revenues Partnership to complete the verification and process. Payments will then be made within 30 working days. **Applications will close on 31 May 2023.**

How are West Suffolk Council communicating this information

As well as writing to residents, West Suffolk Council (WSC) will also be working with The Department for Energy Security and Net Zero (DESNZ) to contact those identified as likely to be eligible including care homes, park home residents on our licensing team database, our landlords' forum, tenants in the houses of multiple occupation that we have on our register, people in temporary accommodation, and Suffolk County Council Adult Social Care.

WSC will also send a message to their town and parish councils, issue a media release and post and share messages on our social media channels to raise awareness and encourage take up particularly from those residents in private rented accommodation who we have no other way of identifying.

Help and Support

Anyone requiring help or support to either make a claim or progress an application, or discuss an outcome should be directed to the Government's helpline on:

Telephone: 0808 175 3287

Monday to Friday, 8am to 6pm